

**TRI-CITY REGIONAL SANITARY DISTRICT**  
**Special Board Meeting Minutes**  
**January 20, 2026**

**Item # 1** M.A. Moreno called the meeting to order at 5:16 p.m.

**Item # 2** M.A. Moreno led the Pledge of Allegiance.

**Item # 3** **Roll Call:** C. Callaway; M.A. Moreno; J. Stanneart; S. Williams; M. Harper, District Counsel

**Absent:** M. Buzan

**Also:** M. Krebs, PACE; D. Patton (Z); L. Valdez (Z); Farah Jones, B4 Enterprises

**Public:** M. Gonzalez, R. Jacques, H. Farester

**Item # 4** **Reminder to the Public to Utilize Sign-in Sheet**

M.A. Moreno reminded the public to sign-in.

**Item # 5** **Possible Hiring of a District**

Discussion and possible action with regard to hiring a District Manager.

M.A. Moreno:

- Need to consider hiring a district manager but maybe a bit premature at this time right now
- Need a responsible party
- Need a job description and responsibilities
- Need a policy for the position

M. Harper

- The Board should consider this position sooner rather than later
- Situations arise that need decisions made quickly
- Keep track of the day to day operations and report back to the Board
- Green Valley Water, the sanitary district in Payson, has job descriptions that we could possibly review

M. Krebs

- This subject has been mentioned before
- Help with construction and be able to learn from the ground-up

C. Callaway

- Need a sub-committee to set up the policies
- Review the policies on an annual basis

J. Stanneart

- I am willing to gather job descriptions from various places and compile a packet for the Board
- Need to review the information received in a longer timeframe than just three days before the meeting

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C. Callaway made a motion to table this item pending research and drafting of documentation with input from M. Krebs, M. Harper, and D. Patton. J. Stanneart seconded. Carried 4-0.

**Item # 6**      **Possible Approval of B4 Enterprises re Contract No. 2:**

Discussion and possible action relating to the execution of the awarded construction contract with B4 Enterprises relating to construction of the main lift stations and 4 smaller residential lift stations, contingent upon concurrence from USDA-RD.

S. Williams made a motion to award the construction contract to B4 Enterprises relating to construction of the main lift stations and 4 smaller residential lift stations, contingent upon concurrence from USDA-RD and to authorize M.A. Moreno to sign the contract. C. Callaway seconded. Carried 4-0.

**Item # 7**      **Possible Notice to Proceed to B4 Enterprises re Contract No. 2:**

Discussion and possible action relating to issuance of Notice to Proceed to B4 Enterprises relating to construction of the main lift stations and 4 smaller residential lift stations, contingent upon concurrence from USDA-RD.

S. Williams made a motion to issue the Notice to Proceed on February 1, 2026, to B4 Enterprises relating to construction of the main lift stations and 4 smaller residential lift stations, contingent upon concurrence from USDA-RD and to authorize M.A. Moreno to sign the contract. C. Callaway seconded. Carried 4-0.

**Item # 8**      **Possible Approval of B4 Enterprises re Contract No. 3:**

Discussion and possible action relating to the execution of the awarded construction contract with B4 Enterprises relating to construction in Basins 3, 4 & 5, contingent upon concurrence from USDA-RD.

S. Williams made a motion to award the construction contract to B4 Enterprises relating to construction in Basins 3, 4 & 5, contingent upon concurrence from USDA-RD and to authorize M.A. Moreno to sign the contract. C. Callaway seconded. Carried 4-0.

**Item # 9**      **Possible Notice to Proceed to B4 Enterprises re Contract No. 3:**

Discussion and possible action relating to issuance of a Notice to Proceed to B4 Enterprises relating to construction in Basins 3, 4 & 5, contingent upon concurrence from USDA-RD.

S. Williams made a motion to issue the Notice to Proceed on April 15, 2026, to B4 Enterprises relating to construction in Basins 3, 4 & 5, contingent upon concurrence from USDA-RD and to authorize M.A. Moreno to sign the contract. C. Callaway seconded. Carried 4-0.

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**Item # 10      Heinfeld Meech Engagement Agreement:**  
Discussion and possible action relating to FY 25/26 Heinfeld Meech Engagement Agreement.

M.A. Moreno

- They have done a great job for several years
- They keep the Board updated and informed
- Clean audit for the past three years

C. Callaway made a motion to approve the FY25/26 Heinfeld Meech Engagement Agreement. S. Williams seconded. Carried 4-0

**Item # 11      Moonshot Missions MOU:**  
Discussion and possible action on the Memo of Understanding with Moonshot Missions.

C. Callaway made a motion to accept the Memo of Understanding with Moonshot Missions and to get updated completion dates and authorize M.A. Moreno to sign the document. S. Williams seconded. Carried 4-0.

**Item # 12      Amendment to Cloacina Agreement:**  
Discussion and possible action regarding amendment to the Cloacina Agreement relating to the construction of the Water Reclamation Facility.

C. Callaway made a motion to table the amendment change order to the Cloacina Agreement. S. Williams seconded. Carried 4-0.

**Item # 13      Ratification of Letter of Intent to Meet Conditions:**  
Discussion and possible action to ratify the execution of a Letter of Intent to Meet Conditions from the USDA-RD.

Update from M. Krebs

- The Letter of Conditions was received the day after the last Board meeting
- It was received in the morning, and USDA-RD required the letter back by 1:30pm of the same day
- M.A. Moreno signed the document

S. Williams made a motion to ratify the execution of a Letter of Intent to Meet Conditions from the USDA-RD. C. Callaway seconded. Carried 4-0.

**Item # 14      Ratification of Request for Obligation of Funds:**  
Discussion and possible action to ratify the execution of Requests for Obligation of Funds from the USDA-RD in the amounts of \$8,000,000 and \$11,300,000.

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Update from M. Krebs

- The Request for Obligation of Funds was received the day after the last Board meeting
- It was received in the morning, and USDA-RD required the letter back by 1:30pm of the same day
- M.A. Moreno signed the document

S. Williams made a motion to ratify the execution of Requests for Obligation of Funds from the USDA-RD in the amounts of \$8,000,000 and \$11,300,000. C. Callaway seconded. Carried 4-0.

**Item # 15**      **Executive Session:** No Executive Session.

**Item # 16**      **Items Discussed in Executive Session:** No Executive Session.

**Item # 17**      **Announcements:** Globe Rotary Club is sponsoring the 11<sup>th</sup> Annual Dominion Royale on February 28, 2026. The public is invited.

**Item # 18**      **Schedule any Topic or Issue:**  
The next Regular Board Meeting will be Tuesday, February 17, 2026.

**Item # 12**      **Adjournment:** S. Williams made a made a motion to adjourn the meeting at 5:47 p.m. C. Callaway seconded. Carried 4-0.