

**TRI-CITY REGIONAL SANITARY DISTRICT**  
**Regular Board Meeting Minutes**  
**September 15, 2025**

- Item # 1** M.A. Moreno called the meeting to order at 5:16 p.m.
- Item # 2** S. Williams led the Pledge of Allegiance.
- Item # 3** **Roll Call:** M.A. Moreno; J. Stanneart; S. Williams; C. Callaway (via phone); M. Buzan; M. Harper, District Council; T. Stratton, Bond Council  
**Also:** Mike Krebs, PACE; D. Patton (Z);  
**Public:** H. Farrester, M. Warbington, W. Griffin, J. Dunty, J. Menlove
- Item # 4** **Approval of Meeting Minutes.**  
Approval of Regular Board Meeting Minutes from 8/18/25.  
Approval of Executive Session Meeting minutes from 8/18/25.  
Approval of Special Board Meeting Minutes from 8/29/25.
- C. Callaway made a motion to approve the Regular Board Meeting Minutes from August 18, 2025, and the Special Board Meeting Minutes from August 29, 2025. M. Buzan seconded. Carried 5-0.
- S. Williams made a motion to approve the Executive Session Meeting minutes from August 18, 2025. M. Buzan seconded. Carried 5-0.
- Item # 5** **Financial Report:** M.A. Moreno reported that as of the end of August, the District has \$99,143.10 in the ad valorem account.
- Item # 6** **Payment of Bills.** M.A. Moreno read the bills. J. Stanneart made a motion to approve payment of the following bills, M. Buzan seconded. Carried 5-0.

<b>District Operations</b>				
<b>Date</b>	<b>No.</b>	<b>Payee</b>	<b>Category</b>	<b>Total</b>
<b>Funding: Ad Valorem</b>				
08/20/2025		Connie Callaway	Travel	129.22
08/31/2025	8	Deborah Patton	Miscellaneous Contract Services	700.00
08/31/2025	322348	NEXXUS CONSULTING	Advocacy	5,000.00
08/31/2025	72	IBEW	Rent, Parking, Utilities	100.00
09/03/2025	14865	HARPER LAW OFFICE	General Representation	3,986.10
09/04/2025	2625	Avix Accounting, LLC	Recurring Accounting Fees	7,368.16
<b>Total Operations Invoices</b>				<b>17,283.48</b>

<b>Capital Project</b>				
<b>Date</b>	<b>No.</b>	<b>Payee</b>	<b>Category</b>	<b>Total</b>
<b>Funding: Phase I Interim Loan - USDA (Payable)</b>				
07/31/2025	CL16-025-5	CLOACINA	Phase I Construction	309,326.69
08/31/2025	CL16-025-6	CLOACINA	Phase I Construction	309,326.69

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08/31/2025	PA 46_10648	PACE Engineering	Construction in Progress	64,661.50
				683,314.88

**Funding: Phase I Interim Loan - USDA (Reimbursable)**

08/29/2025	149	The Stratton Law Firm	Phase I Representation	10,965.00
08/31/2025	723116	*ADEQ	Misc WFA/CoBank Reimbursable Fees	1,305.00
09/03/2025	14866	HARPER LAW OFFICE	Phase I Representation	6,816.03
09/03/2025	14867	HARPER LAW OFFICE	Easement & Right of Way Work	540.75
				19,626.78

**Funding: WCGF-WIFA**

**Funding: Phase II**

08/31/2025	10647	PACE Engineering	Phase II Engineering Design	20,767.87
				20,767.87

	Total Capital Project Invoices	723,709.53
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\*Check 1924 (ADEQ) was previously sent to Mary Anne Moreno as urgent processing was required.  
*This check requires board ratification (See Item 10)*

**Item # 7      Responses to Call to the Public:**

- Tom Werner – Does TRSD have the permits for the Project?
  - Answered by M. Harper and M. Krebs – Yes, all permits needed have been obtained. Once the bids have been awarded, the contractors will be responsible for obtaining the specific permits needed for that project.

**Item # 8      Review of Audio Visual Equipment System:**

Review, discussion and possible action regarding updating tech equipment for District Board Meetings and accessibility via ZOOM.

W. Griffin introduced himself and presented a packet of information on suggested equipment needed and services that he could provide.

- Monthly retainer of \$500 – for IT support, monitoring, and maintenance services
- One-time project fee of \$1,000 – initial setup, implementation, and configuration tasks required to bring systems up to standard

S. Williams made a motion to purchase the suggested equipment for \$3,305.97 and to use W. Griffin as consultant for IT support. C. Callaway seconded. Carried 5-0.

**Item # 9      Municipal Capital Markets Group, Inc.:**

Review, discussion and possible action on payment to MCM for the Municipal Advisory Service for the \$5,000,000.00 Water Supply Fund Loan.

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M. Harper reported that L. Valdez is still compiling information for the District.

M. Buzan made a motion to table this item until the next meeting. J. Stanneart seconded. Carried 5-0.

**Item # 10**      **District Payment to ADEQ:**

Review and possible ratification of payment to ADEQ for \$1,305.00.

M.A. Moreno reported that the District received the ADEQ bill two weeks after the last board meeting, which she paid.

M. Buzan made a motion to ratify the payment of \$1,305.00 to ADEQ. S. Williams seconded. Carried 5-0.

**Item # 11**      **Bid Process Update:**

Information and discussion regarding the status of the Facilities bid process.

M. Krebs gave an update on the bid process.

- Bids were received on 8/22/25 for:
  - Basins 1, 2, and 9 collection system received 4 bids
    - \$8.9M
    - \$11.1M
    - Two @ \$15.5M
    - Lowest bidder was B4
  - Lift stations received 4 bids
    - \$2.2M
    - \$2.4M
    - \$2.5M
    - \$2.8M
    - Lowest bidder was B4
- B4 was the lowest bidder on both and gave a deduction of \$.024M as low bidder for both projects
- 8/19/25 bids are due for:
  - Basins 3, 4, 5 collection system
  - Basins 6, 7, 8 collection system
  - Basins 1, 2, 9 residential connection
- The bids should be awarded in October, 2025

**Item # 12**      **Call to the Public:** The following questions were asked by the public:

T. Werner

- What payments have been made and what is the amount of future payments to ADEQ?
- What is the boundary of Phase 1?

H. Farrester

- Is the \$5M a forgivable loan?

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- Can we review the documents that were asking for the \$5M loan?  
J. Dunty
- Introduced himself and expressed that he was interested in helping the District.

**Item # 13**      **Executive Session:** No executive session was held.

**Item # 14**      **Items Discussed in Executive Session:** No executive session was held.

**Item # 15**      **Announcements:** Gila County Fair is this coming weekend.

**Item # 16**      **Schedule any Topic or Issue:** Next Regular Board Meeting will be Monday, October 20, 2025.

**Item # 17**      **Adjournment:** S. Williams made a made a motion to adjourn the meeting at 5:58 p.m.  
M. Buzan seconded. Carried 5-0.