

TRI-CITY REGIONAL SANITARY DISTRICT
Regular Board Meeting Minutes
April 21, 2025

Item # 1 M.A. Moreno called the meeting to order at 5:15 p.m.

Item # 2 M.A. Moreno led the Pledge of Allegiance.

Item # 3 **Roll Call:** M.A. Moreno; C. Callaway; M. Buzan; S. Williams; J. Stanneart; M. Harper, District Counsel; T. Stratton, Bond Counsel
Also: Mike Krebs, PACE; D. Patton (Z); L. Valdez (Z); M. Hoerig (Z)
Public: none present

Item # 4 **Approval of Meeting Minutes.**

Approval of Regular Board Meeting Minutes from March 17, 2025, and Special Board Meeting Minutes from March 31, 2025.

C. Callaway made a motion to approve the Regular Board Meeting Minutes from March 17, 2025. S. Williams seconded. Carried 5-0.

S. Williams made a motion to approve the Special Board Meeting Minutes from March 31, 2025. C. Callaway seconded. Carried 5-0.

Item # 5 **Financial Report:** M.A. Moreno reported that the District has \$309,000 in the ad valorem account.

Item # 6 **Payment of Bills.** M. Buzan made a motion to approve payment of the following bills. Williams seconded. There was discussion on how the payments should be listed in the minutes and the different funding methods that are used. Carried 5-0.

Name	Reason	Amount
GENERAL – NON-CoBANK REIMBURSABLE		
AVIX Accounting, LLC	Recurring Accounting Fees	\$5,981.90
NEXXUS Consulting	Advocacy	\$5,000.00
HeinfeldMeech	Audit Fees	\$7,875.00
IBEW Building Corp.	Room Rental, Parking, Utilities	\$400.00
Deborah Patton	Miscellaneous Contract Services	\$2295.00
Harper Law Offices, PC	General Legal	\$3,463.38
Harper Law Offices, PC	Phase II and III Representation	\$2,035.28
CoBANK REIMBURSABLE		
Harper Law Offices, PC	Project Related Legal Fees	\$9,012.50
Harper Law Offices, PC	Easement & Right of Way Work	\$180.25
The Stratton Law Firm	Phase I Representation	\$7225.00
ADEQ	Misc WFA/CoBank Reimbursable Legal Fees	\$1,305.00
Pioneer Title Agency	ALTA Standard Owner's Policy	\$1,338.00
Freeport-McMoRan Miami Inc.	Easement & Right of Way Work	\$52,845.00

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- Item # 7** **Consultant Contract Renewal:** M.A. Moreno went over the renewal contract for Deborah Patton. Notable changes are: \$50/per hour for any work done while not traveling; and \$115/per hour while traveling, which covers all expenses (lodging, food, fuel, etc.). C. Callaway is the Communications Team Lead. S. Williams made a motion to renew the consultant contract for Deborah Patton. C. Callaway seconded. Carried 5-0.
- Item # 8** **Report to the Board Regarding the FY24 Heinfeld/Meech Audit:** M. Hoerig went through the 28-page audit document. M. Buzan made a motion to authorize the Board President to sign the General Representation Letter and finalize the acceptance of the subject audit. C. Callaway seconded. Carried 5-0.
- Item # 9** **PACE Phase 2 Design Agreement:** M. Krebs and M. Harper went over the Phase 2 Design Agreement. Notable changes were taking out the language that had to do with RD as it does not pertain to this agreement; and at such time that it would be needed, then an updated agreement would be required. C. Callaway made a motion to accept the PACE Phase 2 Design Agreement. S. Williams seconded. Carried 5-0.
- Item # 10** **Phase 2 USDA Authorization to Advertise for Construction Bids:** M. Krebs presented information and stated that there were about 12 contractors that showed interest in the project and that we needed to advertise in several different newspapers, i.e. local, Phoenix and Tucson. It was discussed that we needed to be clear with each newspaper that we need the tear sheet included with their request for payment. The costs to advertise could be around \$7,000-10,000. There will be a mandatory meeting at the Gila County Public Works building. The bids would be delivered to the County on June 6th. M. Buzan made a motion to approve Phase 1 USDA Authorization to Advertise for Construction Bids for both projects: (1) WRF Site and Sewer Main (includes installing WRF Equipment); and (2) Collection System and Main Lift Station (includes the Residential Connections in Claypool/Lower Miami Area). C. Callaway seconded. Carried 5-0.
- Item # 11** **PACE's Agreement Amendment #4:** S. Williams made a motion to approve PACE's Agreement Amendment #4 in relation to the increase in cost for the Phase 1 Construction services Scope of Work. C. Callaway seconded. Carried 5-0.
- Item # 12** **Desert Fox Minerals:** M.A. Moreno gave a report on the meeting with Desert Fox as they would like a Letter of Intent for 1st Right of Refusal for 15% of effluent water. BHP has 1st Right of Refusal for 85% and Desert Fox is asking for the other 15%. It was suggested that we need a policy on how the Board intends to sell the effluent water. M.A. Moreno will communicate with Desert Fox and see if they will do a presentation for the Board.
- Item # 13** **Public Email Listing:** J. Stanneart requested an update of how to get on the public email notification list. The public should request that through the TRSD website, which is: www.trsdwastewater.org. If you do not have access to a computer, you can contact Harper Law Office at 928-474-9230 or jac@harperazlaw.com
- Item # 14** **District Business Cards:** C. Callaway presented a draft business card. C. Callaway will make the suggested changes and present it to the Board at the next meeting.

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Item # 15 **Updates to District Website:** C. Callaway gave an update on the meeting with C. Callaway, J. Stanneart, and D. Patton concerning the Board's website. C. Callaway and J. Stanneart will continue to work with D. Patton to get more information to the Board. There will be a presentation at the next workshop on how to navigate the website.

Item # 16 **District Meeting Dates:** There was discussion of the dates for the upcoming meetings to possibly change the June meeting date; which will be handled in Item #17.

Item # 17 **Budget:** M. Harper distributed the dates for the budget schedule. M. Buzan made a motion to adopt the following budget schedule. C. Callaway seconded. Carried 5-0.

Day	Date	Description
Monday	04/21/25	Regular Board Meeting – handed out budget schedule
Monday	05/05/25	Special Meeting – Board given First Draft of Budgets for review, discussion, direction, revisions, comments. Possible approval to publish.
Monday	05/19/25	Regular Board Meeting – Board is given a Final Draft of Budgets. Approval to Publish.
Thursday	05/22/25	Deadline for Budgets delivered to Arizona Silver Belt.
Wednesday	05/28/25	Publish notice and proposed FY 2025/2026 Budgets (25 days). Not less than 20 (06/03/25) or more than 30 (05/24/25) days before Public Hearing.
Monday	06/23/25	Regular Board Meeting
Monday	06/23/25	Public Hearing – Budgets, Rates & Fees to approve FY2025/2026.

Item # 18 **Responses to Call to the Public.**
(1) What are the prices and timeline changes of the Change Order Number 2?
There were no additional costs related to this as the changes were only for the schedule of payments.
(2) Are widows/widowers exempt from TRSD county assessment taxes?
TRSD does not deal with assessments. This is handled by Gila County.

Item # 19 **Call to the Public.**
None

Item # 20 **Executive Session.** No Executive Session was held.

Item # 21 **Items Discussed in Executive Session.** No Executive Session was held.

Item # 22 **Announcements.** The next will be held on Monday, May 19, 2025

Item # 23 **Schedule any Topic or Issues.** IT and storage of items needing to be purchased.

Item # 24 **Adjournment.** S. Williams moved to adjourn the meeting at 7:10 p.m. C. Callaway seconded. Carried 5-0.