

TRI-CITY REGIONAL SANITARY DISTRICT
Regular Board Meeting Minutes
June 20, 2023

- Item # 1 President R. Jacques called the meeting to order at 5:17 pm
- Item # 2 R. Jacques led the Pledge of Allegiance
- Item # 3 Roll Call: C. Farr (P); R. Jacques; M.A. Moreno; M. Harper, District Counsel
 Also: D. Patton, Consultant (Z); L. Valdez, Financial Advisor (Z); D. Sowders, AZ SilverBelt; J. Menlove, Gila Co. Mgr. (Z)
 Public: J.L. Stanneart, H. Farester, M. Warbington, T. Werner, C. Williams
- Item # 4 Regular Meeting Minutes of May 19, 2023, were approved by Motion of C. Farr, seconded by M.A. Moreno, 3-0
- Item # 5 Financial Report – Gila Co. reports \$425,060.00 in the District Account at the end of May, 2023
- Item # 6 Payment of Bills

Name	Reason	Amount
Robert Jacques	Travel/Meetings	\$376.72
AVIX Accounting, LLC	One-Time Accounting Fees	\$3,622.50
AVIX Accounting, LLC	Recurring Accounting Fees	\$1,164.50
Harper Law Offices, PC	General Legal	\$2,994.73
Harper Law Offices, PC	Project Legal	\$4,181.80
Harper Law Offices, PC	Rights of Way/Easements Legal	\$6,251.40
Harper Law Offices, PC	Phases II/III Project Legal	\$288.40
The Stratton Law Firm	Phase I Legal	\$3,357.50
HeinfeldMeech	Audit Fees	\$2,500.00
Deborah Patton	Outside Contract Services – Consulting	\$45.00
IBEW Building Corp.	Room Rental	\$75.00
Arizona SilverBelt	Legal	\$498.94
TRSD Bank Account *6221	Debt Service Fee	\$15,733.71

Approved for payment by motion of M.A. Moreno, seconded by C. Farr, 3-0

C. Farr joined the meeting in person.

- Item # 7 **PUBLIC HEARING** to receive comments from the public on the TRSD Proposed Administrative Revenue/Expenditure Budget for Fiscal Year 2024. M.A. Moreno moved to recess into the Public Hearing, seconded by R. Jacques, 3-0

Motion to Certify said budget for submission to the Gila County Board of Supervisors was made by M.A. Moreno, seconded by C. Farr, 3-0

M.A. Moreno moved to return to the Regular Meeting at 5:42 p.m., seconded by C. Farr, 3-0

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C. Farr moved to Certify the Proposed Budget and submit it to the Gila County officials, seconded by M.A. Moreno, 3-0.

Item # 8 Status of Board Member Duane Buzan’s Resignation from the TRSD Board and possible replacement – R. Jacques reported that on Sunday he had received a signed Letter of Resignation from D. Buzan. A notice was placed in the AZ SilverBelt regarding filling the vacancy, asking anyone interested to contact M. Harper, TRSD Attorney. Attorney Harper reported that no one had responded to date. The search will continue.

Item # 9 Response to Call to the Public questions raised at the 05/19/23 Board Meeting:

What is the site of the Water Treatment Plant? President R. Jacques stated that the District does not have a clear decision that he is able to speak about due to the Non-Disclosure Agreement. As soon as that is lifted, R. Jacques will schedule a Special Meeting to advise the public.

How will the District deal with the Miami Town Council? R. Jacques stated that the Miami town council tabled the District’s request for an updated letter of support of the WRF site. TRSD may revisit this issue once the location of the WRF site is announced to the public.

Will Businesses and Residences be able to hook-up? R. Jacques advised that, yes, both businesses and residences will be able to hook-up.

How much has TRSD paid PACE? R. Jacques answered that PACE has been paid \$3.5M.

What is the status of D. Buzan? R. Jacques answered that, as stated earlier in the Board Meeting, D. Buzan has resigned.

When is this project going to begin? Are there plans? R. Jacques advised that bidding should be done between the end of 2023 and the first quarter of 2024. Yes, there are construction plans that have been developed.

Has anyone given any thought to the fact that the streets are narrow and access will be difficult? R. Jacques advised that yes, we have given consideration to this.

What is the budgeted amount for the new TRSD staff position to work with PACE? R. Jacques advised that this individual would not be engaged until later in the fiscal year and this issue would be addressed then.

Item # 10 Consider approval of the following Policies related to Accounting Functions which are or will be incorporated into TRSD’s regular activities:

- Procurement
- Accounts Payable
- Capital Assets
- Technology Maintenance, Security and Protection

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M.A. Moreno moved to accept the aforementioned policies, seconded by C. Farr, 3-0

- Item # 11 Consider approval of revised PACE proposal to provide Website Services in order to transition to a single website – TRSDWastewater.org for all TRSD project information. Proposal is for \$9,230.00. M.A. Moreno moved to approve, C. Farr seconded, 3-0
- Item # 12 Consider approval of PACE’s WIFA Pay Request #18 dated 05/31/2023 in the amount of \$44,220.21. Approved for payment by motion of M.A. Moreno, seconded by C. Farr, 3-0
- Item # 13 Consider beginning a search for an individual to fill a TRSD staff position to work with PACE personnel during the development of WRF and Collection System construction, ready bid documents, assist in the selection of associated construction contractors and the provision of construction oversight services. Approved to begin search by motion of M.A. Moreno, seconded by C. Farr, 3-0
- Item #14 Call to the Public Questions:
Please clarify PACE’s WIFA Pay Request #18 dated 05/31/2023 in the amount of \$44,220.21.
Why does the District need to add this new staff member?
How will the District deal with the City of Globe? Were they (Globe) aware of the plant location? If so, why wasn’t Miami aware as well?
- Item # 15 Executive Session: None required
- Item # 16 Items from Executive Session: n/a
- Item # 17 Announcements: None
- Item # 18 Schedule Any Topic or Issue - The next meeting will take place on Monday, July 17, 2023. M.A. Moreno noted she would be out of state and possibly unable to attend.
- Item # 19 Adjournment: M.A. Moreno moved to adjourn the meeting at 6:11 p.m., seconded by C. Farr, 3-0.