

TRI-CITY REGIONAL SANITARY DISTRICT
Regular Board Meeting Minutes
APRIL 21, 2023

- Item # 1 President Jacques called the meeting to order at 7:09 p.m.
- Item # 2 M.A. Moreno led the Pledge of Allegiance
- Item # 3 Roll Call: M. Buzan (Z); C. Farr (Z); R. Jacques; M.A. Moreno; M. Harper, District Counsel
Also: M. Krebs, PE, PACE (Z); T. Stratton, Bond Counsel; D. Patton, Consultant (Z)
Public: J.L. Stanneart, T. Werner
- Item # 4 Regular Meeting Minutes of March 24, 2023, were approved by motion of M. Buzan,
seconded by C. Farr - 4-0
Executive Session Minutes of January 17, 2023, were tabled until the next meeting
- Item # 5 Financial Report – Gila Co. reports \$426,563.82 in the District Account at the end of
March, 2023

Item # 6

Name	Reason	Amount
Robert Jacques	Travel/Meetings	\$784.26
Robert Jacques	Legal Expense (CAG)	\$3,875.00
AVIX Accounting, LLC	One-Time Accounting Fees	\$141.25
AVIX Accounting, LLC	Recurring Accounting Fees	\$1,187.00
Harper Law Offices, PC	General Legal	\$3,395.20
Harper Law Offices, PC	Project Legal	\$6,440.53
Harper Law Offices, PC	Rights of Way/Easements Legal	\$1,718.34
Harper Law Offices, PC	Phases II/III Project Legal	\$1,297.20
Selective Insurance	D&O/Liability	\$110.00
HeinfeldMeech	Audit Fees	\$2,500.00
Deborah Patton	Outside Contract Services	\$52.65
Deborah Patton	Outside Contract Services	\$64.50
IBEW Building Corp.	Room Rental	\$75.00

Approved for payment by motion of M.A. Moreno, seconded by M. Buzan, 4-0.

- Item # 7 Consideration of modifications to the recently approved Conflict of Interest Policy,
possible division into two separate policies. M. Harper responded to concerns expressed
by R. Jacques by reviewing the Statutes and created a two-page document addressing
both Board Member conflicts as well as vendor conflicts. The language follows very
closely the language in A.R.S. § 38-503. M.A. Moreno moved to adopt the Conflict of
Interest Policies as presented, seconded by C. Farr and carried, 4-0.
- Item # 8 Information regarding TRSD's Bond Counsel and Financial Advisor having submitted
Applications for Congressionally Distributed Funding to Senators Kelly and Sinema's
Offices for the TRSD Wastewater Reclamation Facility. T. Stratton reported that it had
been suggested that the District apply for these funds and explained that TRSD would be
in competition with other projects in Arizona. He noted that R. Jacques had spent quite

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a bit of effort in obtaining letters of support from various governmental agencies and private businesses to accompany the application. He also noted that the funds requested were specifically applied to the Wastewater Reclamation Facility as that was the easiest to break out for funding.

Item # 9 Consider Resolution 2023-002 which, if approved, will authorize the TRSD Board to enter into a Loan Agreement with the Water Infrastructure Finance Authority, AZ (WIFA), for the design and engineering of Phase II of the TRSD Wastewater Collection and Treatment System. T. Stratton further explained that the loan amount would be triggered by the receipt of the Letter of Conditions for this Phase by USDA-RD.

Item # 10 Consider Resolution 2023-003 which, if approved, will authorize the TRSD Board to enter into a Loan Agreement with the Water Infrastructure Finance Authority, AZ (WIFA), for the design and engineering of Phase III of the TRSD Wastewater Collection and Treatment System. T. Stratton further explained that the loan amount would be triggered by the receipt of the Letter of Conditions for this Phase by USDA-RD.

President R. Jacques suggested combining the vote on these two Resolutions as they are nearly identical with the exception of the Phases of the Project and the amounts being requested for each. Board members had been provided with copies.

C. Farr moved to accept the Resolutions 2023-002 and 003 and authorize the Board to enter into the WIFA agreements, seconded by M. Buzan and carried, 4-0.

Item # 11 Consideration and possible approval of PACE 's WIFA Pay Request #16, dated 3/31/2023 in the amount of \$15,480.45. Approved for payment by motion of M.A. Moreno, seconded by C. Farr, 4-0.

Item # 12 Consideration and possible approval of PACE's Allowance Use Request #6 which is to cover the cost of providing legal easements and exhibits for an additional thirty-seven (37) locations where alignment falls outside of the public right-of-way and needs an additional easement granted for use. (The original survey scope allowed for twenty (20) easement descriptions.) The request is for an additional \$40,800.00. M. Krebs noted that AZ Eastern RR had granted the requested Right of Way and the County was in the process of finalizing theirs. M.A. Moreno moved to accept the Allowance Use Request #6 in the amount of \$40,800.00, seconded by C. Farr, 4-0.

Item # 13 Consideration of the purchase of a new laser printer to replace the existing inoperable printer provided by Gila County located in the TRSD data storage cubby at the Apache Street Complex. M.A. Moreno reported that she had purchased printer cartridges for the printer the County had provided. She was unable to make it print. M. Buzan asked the County IT staff to try to get it functioning and they were unsuccessful. M.A. Moreno had researched laser printers and found one for approximately \$350.00. C. Farr moved to authorized M.A. Moreno to purchase a laser printer and supplies in an amount not to exceed \$500.00, seconded by R. Jacques and carried, 4-0.

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- Item # 13 Response to Call to the Public questions raised at the 03/24/2023 Regular Board Meeting [except as noted, responses by R. Jacques]:
Is there a Policy in place regarding how many meetings Board the Members are required to attend? No. Although there is language in statute that can be referenced. R. Jacques had done some research for information as to whether the situation had occurred and it had. He will be speaking to D. Buzan prior to the next meeting.
- Why does the Board need a new Website? – In looking ahead, the TRSD was responding to negative complaints about the content of the prior website and were anticipating the potential for residents to be able to pay their bills on-line.
- Are the Arizona Revised Statutes the same for everyone regarding the Open Meeting Law? M. Harper responded that they are.
- Why are we not using the “office?” It is only big enough to hold files and PSD/CVSD materials.
- Where are the records being kept? PACE has some, R. Jacques has some, Attorney Harper has some, Avix Accounting has some and some are in the space at the Apache St. Complex.
- Is PACE running the Website a conflict of interest? No.
- Request for the Oaths of Office for each of the current Board Members. R. Jacques will have them published on the TRSD website.
- Item # 14 **Call to the Public**
Questions raised:
What happens if a property owner won’t allow an easement?
Will Congressional Funding decrease the cost for each property owner?
Sewer Line locations/traffic and access issues/narrow streets.
What is the location of the Plant?
- Item # 15 **Executive Session – None required.**
- Item # 16 **Items discussed in Executive Session- None**
- Item # 17 **Announcements** – M.A. Moreno noted the Gila Co. Historical Society was holding a Rummage Sale on April 22nd at 8:00 a.m. at the Museum.
- Item # 18 The next **Regular Meeting** will be **Friday, May 19, 2023**, at **5:15** p.m. at the IBEW Hall.
- Item # 19 M.A. Moreno moved to adjourn the meeting at 8:12 p.m., seconded by C. Farr and carried, 4-0.