

TRI-CITY REGIONAL SANITARY DISTRICT
Regular Board Meeting Minutes
January 17, 2023

- Item # 1 President R. Jacques called the meeting to order at 5:17 p.m.
- Item # 2 T. Stratton led the Pledge of Allegiance
- Item # 3 Roll Call: M. Buzan (Z); C. Farr; R. Jacques; M.A. Moreno; M. Harper, District Counsel (Z)
 Also: M. Krebs, PE, PACE; T. Stratton, Bond Counsel; L. Valdez (Z); D. Patton, Consultant (Z)
 Public: H. Farester, T. Werner
- Item # 4 Regular Meeting Minutes of October 11, 2022, were approved as corrected
 Regular Meeting Minutes of November 21, 2022, were approved
 Regular Meeting Minutes of December 19, 2022, were approved
 All three sets approved by motion of M. Buzan, seconded by C. Farr, 4-0
- Item # 5 Financial Report – Gila Co. reports \$440,779.11 in the District Account at the end of December 2022
- Item # 6 Payment of Bills

Name	Reason	Amount
Robert Jacques	Travel/Expenses	\$240.09
Pioneer Title	Rights of Way/Easements	\$2,200.00
The Stratton Law Firm	General Legal	\$765.00
Harper Law Offices, PC	General Legal	\$1,695.30
Harper Law Offices, PC	Project Legal	\$576.80
Harper Law Offices, PC	Rights of Way/Easements Legal	\$2,056.33
Harper Law Offices, PC	Phases II/III Project Legal	\$3,615.30
AVIXOne Consulting	Accounting Fees	\$2,325.50
Mary Anne Moreno	Zoom Renewal	\$99.18
IBEW Building Corp.	Room Rental	\$225.00

Approved for payment by motion of C. Farr, seconded M. Buzan, 4-0

- Item # 7 Swearing in of newly re-appointed Board Member, Duane Buzan for the Term effective 1/1/23 through 12/31/2026 – unable to attend – matter was tabled.
- Item # 8 Report on the Draft FY 21 Financial Audit performed by Heinfeld Meech – Mike Hoerig of Heinfeld Meech primarily explained the elements of the audit itself, why it was conducted and the findings. M.A. Moreno moved to accept the Draft Financial Statements Audit and to authorize the President to sign the Management Representation letter for FY 2021, seconded by C. Farr and carried, 4-0.

TRI-CITY REGIONAL SANITARY DISTRICT
Regular Meeting Minutes
January 17, 2023

- Item # 9 Update on current status of the TRSD Website and consideration of the types of information which could be posted on the site in the future. C. Farr reported that he now have all the materials from the prior website. Corrections are being made as they are identified. Would like to start posting financial information as it becomes available. Data is currently on the site, the flash drive/TRSD computer and C. Farr will arrange for Cloud storage back-up, as well.
- Item # 10 Consideration of RESOLUTION 23-001 regarding Phase I Interim Financing M.A. Moreno moved to authorize Attorney Stratton and Financial Advisor Valdez to meet with financing organizations to obtain quotes for the financing of the interim financing for construction of Phase I and to further authorize President Jacques to sign the documents, seconded by C. Farr and carried, 4-0.
- Item # 11 Consideration of PACE Allowance Use Request # 5 for an additional \$5,800.00 for a Cultural Resource survey – Motion to approve made by of M.A. Moreno, seconded by C. Farr. Motion carried, 4-0.
- Item # 12 Consider PACE Pay Request #15, dated 12/31/22, to the USDA-RD. Pay Request #15 is in the amount of \$278,938.06. C. Farr moved to authorize payment of \$278,936.06, seconded by M. Buzan and carried, 4-0.
- Item # 13 Response to Call to the Public questions raised at the 12/19/22 meeting:
Colonia Funds – How much has been expended? – Response by R. Jacques - Phase I was Authorized \$7 Million for design and construction of residential hookups. \$735,000 was authorized for design. Approximately \$569,000 has been expended, additional funds are not required.
- Median Household Income survey – What is the status? – D. Patton explained the process of the survey throughout the District to arrive at the Median Income of \$26,000. This figure is being used by both the Engineer and USDA-RD will continue per USDA-RD guidelines.
- What percentage of taxpayers within the TRSD pay taxes? M.A. Moreno stated that she had verified with the County Treasurer 2 yrs. ago, that the District had a 94.6% recovery rate. The Treasurer explained that anyone who was able to claim an exemption – their tax was covered by the General Fund. Based on the data presented in its FY 21 Audit, TRSD recuperated \$183,489 in property taxes as non-operating revenue. That represents an approximate 98.5% recovery of its \$185,000 levied tax.
- Item # 14 Call to the Public
Questions raised:
1. PACE quote for Phase II/III was contracted at \$176,000. Oct. 11, Pace said they spent \$167,000. Is there any documentation?
 2. Question relating to access to records at office during office hours.
 3. Request for description re the SAM process?

TRI-CITY REGIONAL SANITARY DISTRICT
Regular Meeting Minutes
January 17, 2023

- Item # 15 **Executive Session** – R. Jacques moved the Board convene in Executive Session for legal advice at 6:41 p.m. and reconvene in regular session at the conclusion, seconded by M. Buzan and carried, 4-0.
Regular meeting re-convened at 6:51 p.m.
- Item # 16 **Items discussed in Executive Session**
No action was required on matters discussed in Executive Session.
- Item # 17 **Announcements**
- Item # 18 The next **Regular Meeting** will be **Tuesday, February 21, 2023**, at 5:15 pm at the IBEW Hall.
- Item # 19 M.A. Moreno moved to adjourn the meeting at 6:54 p.m., seconded by C. Farr and carried, 4 --0.