

**TRI-CITY REGIONAL SANITARY DISTRICT**  
**REGULAR MEETING MINUTES**  
**December 15, 2021**

- Item # 1. Call to order: By President Jacques at 5:45 p.m.
- Item # 2 Pledge of Allegiance was led by D. Buzan
- Item # 3 **Roll Call** - D. Buzan, R. Jacques, C. Farr, M.A. Moreno, M. Harper, Counsel for the District (via Zoom)  
Others - M. Krebs, P.E., PACE, L. Valdez, Financial Advisor (via Zoom), Tim Stratton (counsel for the district)  
Public - D. Farester, H. Farester, T. Werner
- Item # 4 **Call to Public** – A form was submitted by H. Farester.  
  
Mary Ann Moreno left the meeting
- Item # 5 **Minutes** of the Regular meeting of 11/08/2021. Motion to approve by D. Buzan, seconded by C. Farr. (Buzan, Jacques and Farr vote in favor, motion passes 3-0.)  
Minutes of the Special Meeting on the 12/07/21. Motion to approve by D. Buzan, seconded by C. Farr. (Buzan, Jacques and Farr vote in favor, motion passes 3-0.)
- Item # 6 **Financial Report** – R. Jacques provided. Beginning balance as of 11/1/21: \$350,465.63. Jacques reported ending balance of \$388,056.30 as of end of November.
- Item # 7 **Payment of Bills:**
- a. **T. Thayer.** \$62.50 computer services.
  - b. **Harper Law Offices**/project services. \$2,371.58.
  - c. **Harper Law Offices**/general services. \$3,231.53.
  - d. **R. Jacques.** \$155.10. Attended meeting of Arizona Water and Oasis reproduction charges.
- All bills were approved for payment by motion of D. Buzan, seconded by C. Farr. Buzan, Jacques and Farr vote in favor, motion passes 3-0.
- Item # 8 **Krebs Presentation re Phase I Design and Project Issues.** M. Krebs described the status of the project. Described the survey work presently ongoing. Biggest hurdle has been with the Water company. Krebs received some GIS information but it is old. There are underground lines to be located. Jacques asked questions regarding potholing work that needs to be performed, possibility of sharing of costs with Arizona Water. Krebs stated that such a request could be made. A question was asked from the public regarding the duration of the communications with the Water Company. Discussions

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were had regarding the history of the communications with Arizona Water Company, led by Krebs and Jacques. Discussion was had regarding the status of the NDA currently in negotiations with Arizona Water Co. Krebs reported on the Geotech process and collection systems design. Krebs discussed the nine basins relating to the project. Krebs reported that the treatment site has been identified and that it is anticipated that the site will be presented to the public in late January or early February of 2022. Krebs reported that PACE is working on performance-based specifications for the water reclamation facility and hoping that this process can be completed in January of 2022. Krebs explained, in response to a question from the audience, that the exact specifications for the system will be presented to the builders. Krebs reported regarding the lift station for Phase I. There is a site that has been selected and there is a draft easement agreement that is being reviewed by counsel. Jacques reported that the County, which is a party to the lease, has been contacted and Mr. Menlove is supportive of the lift station. Krebs reported regarding the aerial photography that has been collected. Krebs reported that the 208 Amendment is in the hands of ADEQ. This amendment has not yet been submitted to EPA. Krebs reported regarding the process and timeline for a potential EPA response. Jacques questioned the timeline for bid documents, given the September 22, 2022 deadline. Krebs responded that he did not believe that there would be a problem with meeting this deadline.

Malissa Buzan joins the meeting by phone.

- Item # 9      **Harper report re Miami Gardens.** Harper reported regarding the status of the deannexation, need for a special meeting to approve order modifying District boundary to remove Miami Gardens.
- Item # 10     **RFQ re auditing firm.** Stratton reported regarding the two responses received from Henry and Horne and Heinfeld Meech. Stratton believes these are the two top firms in the State and reported regarding their qualifications and experience. Heinfeld Meech provided hourly rates for accounting services. Stratton discussed the timeline and process moving forward in the selection process.
- Item # 11     **Gust Rosenfeld statement.** Statement of Gust Rosenfeld in the amount of \$145,000 is discussed. D. Buzan makes motion to approve, C. Farr seconds. Vote 3-0. C. Farr also reports that M. Buzan votes yes on the phone. Final vote passes 4-0 with Jacques, Farr D. Buzan and M. Buzan voting in favor.
- Item # 12     **MCM Statement.** Statement of MCM in the amount of \$68,750 is discussed. Farr makes motion to approve, D. Buzan seconds. C. Farr reports that M. Buzan votes yes. Final vote passes 4-0 with Jacques, Farr, D. Buzan and M. Buzan voting in favor.
- Item # 13     **PACE Payment Request No. 2.** The Pay Request was discussed which includes Pay Application No. 1 in the amount of \$20,110 and Pay Application No. 2 in the amount of

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\$262,164.22. C. Farr and M. Buzan indicated that they have had an opportunity to review the materials provided. D. Buzan makes motion to approve. C. Farr seconds. Final vote passes 4-0 with Jacques, Farr, D. Buzan and M. Buzan voting in favor.

**Item # 14      Response to call the public questions re 12/7/21.**

1. Question submitted regarding TRSD office and staff. R. Jacques notes that the District is working on securing clerical help.
2. Question submitted as to many parcels remain in Phase II. R. Jacques reported that this information had been provided previously. This was confirmed by Harper.
3. Question submitted regarding how many parcels have more than one house on them. R. Jacques responded that the precise information is not readily available.
4. Question regarding how Phase I engineering is being studied if there are questions regarding the plant location. R. Jacques explained that the location of the facility does not hinder work that PACE is doing. Much work can be done independent of the plant location.
5. Question regarding how Phase II and III PER is being funded. R. Jacques explained that this is being funded out of the TRSD administrative account. Funding is part of the District's contribution to Phase II and III.
6. Question regarding whether Phase II PER will be completed by December 21. The answer to the question is "no."
7. Question regarding how much the removal of Vertical Heights and Miami Gardens has cost in attorney fees. R. Jacques does not have the figure, but believes it is certainly less than the taxes contributed by the residents of those areas.
8. Question regarding how much PACE was paid before the payment of the past amount owed? Jacques expressed that the exact amount is not readily available at the time of the meeting.

**Item #15      Executive Session.** No executive session was held.

**Item #16      Items Discussed in Executive Session.** No discussion was held.

**Item #17      Announcements.** No announcements were made.

**Item #18      Special Meeting.** A Special Meeting was scheduled for Wednesday, December 22 at 5:15 to discuss, among other things, the Miami Gardens deannexation.

**Item #18      Schedule Topic or Issue.** R. Jacques reports regarding next Regular Meeting to be held

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on January 10, 2022.

Item # 19      **Adjournment.** D. Buzan moved to adjourn. C. Farr seconded. Final vote passes 4-0 with Jacques, Farr, D. Buzan and M. Buzan voting in favor.