

**TRI-CITY REGIONAL SANITARY DISTRICT
REGULAR MEETING MINUTES
November 8, 2021**

- Item # 1. Call to order: By President Jacques at 5:15 p.m.
- Item # 2 Pledge of Allegiance was led by C.Farr.
- Item # 3 **Roll Call** - D.Buzan, C.Farr, R.Jacques, M.A.Moreno, M.Harper, Counsel for the District, T.Stratton, Bond Counsel
Absent: M.Buzan
Others - L.Valdez, Financial Advisor(via Zoom),
Public - H. Farester, T.Werner, D.Farester
- Item # 4 **Call to the Public**
H.Farester: Requests to address the Board is not available on the website; who is responsible for posting the agendas? who is responsible for posting the minutes?
How are payments going to to be made ..;
- Item # 5 **Approval of Meeting Minutes of:**
October 11, 2021 Regular Meeting - Approved by motion of M.A.Moreno, seconded by C.Farr and carried, 4-0 via roll call.
October 20, 2021 Special Meeting - Approved with a correction by motion of C.Farr, seconded by R.Jacques and carried 4 -0 via roll call.
- Item # 6 **Financial Reports** - End of October Report from Gila County shows \$350,465.63 in the District account. R.Jacques moved to accept the report, seconded by D.Buzan and carried, 4-0 via roll call. The Financial Report for October had not benn received.
- Item # 7 **Payment of Bills**
IBEW submitted a bill in the amount of \$150 for Hall Rental for 2 meetings through 11/08/2021. Approved for payment by motion of M.A.Moreno, seconded by D.Buzan, 4-0 via roll call.
T.Thayer submitted a bill in the amount of \$62.50 for website services for the month of October. Approved for payment by motion of M.A.Moreno, seconded by D.Buzan, 4 - 0 via roll call.
U.S.P.S.-Claypool submitted a request for Box Rent for 2021-2022 in the amount of \$130.00 for the year. Approved for payment by motion of R.Jacques, seconded by M.A.Moreno - 4-0 via roll call.
M.Harper submitted a bill for General Representation in the amount of \$7,677.28. Approved for payment by motion of M.A.Moreno, seconded by D.Buzan, 4 -0 via roll call.
Samuel Accounting - submitted a bill in the amount of \$100.00. Approved for payment by motion of M.A.Moreno, seconded by C.Farr, 4-0 via roll call -
M.Harper submitted a bill for Project Services in the amount of \$2,634.27 Approved for payment by motion M.A.Moreno, seconded by D.Buzan, 4-0 via roll call.
- Item # 8 **Update on Miami Gardens De-annexation** - M.Harper met with Mr. Gore prior to the] meeting. 29 of 34 residents signed the petitions, representing 85% of the residents.

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Petitions will need to be verified by the County and approved by the Gila County Board of Supervisors. A Public Hearing must then be held.

R.Jacques moved to have a Special Meeting on December 7 regarding de=annexation of Miami Gardens, seconded by M.A.Moreno and carried 4-0 via roll call.

- Item # 9** **Possible issuance of a Request for Qualifications** to retain a firm to manage the District's Financial Audit Requirements. T.Stratton reported that the draft had been finalized and can be published. The process includes a response date, a date for selecting finalists by December 24. Interviews would be set for January 7, if necessary. Motion to authorize Gust Rosenfeld to issue the RFP for Auditing Services was made by R.Jacques, seconded by M.A.Moreno and carried 4-0 via roll.
- tem # 10 **Possible retention of clerical assistance for the District** - M.A.Moreno will continue to follow up.
- Item # 11 Possible retention of an accountant for the District - R.Jacques met with K.Samuel offering her the firm the opportunity to do additional work for the District, she was not interested. The District received a letter from Samuel Accounting regarding the activities they are willing to perform. R.Jacques would like to ask Mark Eberer to find an accounting firm(s) who might be interested in working with the District as the accounting becomes more involved and critical. C.Farr suggested that time is of the essence. R.Jacques moved to direct M.Harper to communicate with K.Samuel regarding the continuation of her current services, seconded by C.Farr and carried, 4-0 via roll call.
M.A.Moreno moved to request that R.Jacques work with Mark Eberer to locate an accountant/accounting firm for the District, seconded by D.Buzan and carried 4-0 via roll call.
- Item # 12 Update regarding TRSD Bank Account with Great Western Bank -M.A.Moreno finalized the paperwork for two accounts at Great Western Bank. Signers on the account are Robert Jacques and Mary A.Moreno
- Item # 13 **Executive Session-** M.A.Moreno moved the Board move to Executive Session at 5:55 p.m., seconded by D.Buzan and reconvene in Regular Session at its conclusion. Carried unanimously.
- Item # 14** **Items Discussed in Executive Session**
None for action.
- Item # 15** **Announcements:**
- Item # 16** **Schedule Any Topic or Issue**
A Special Meeting/Public Hearing on the De-annexation of Miami Gardens will take place on Devcember 7, 2021 at 5:15 p.m. at IBEW
The Next **Regular** Meeting will be Monday, December 13, 202 at 5:15 p.m. at IBEW.
If anyone has an item they wish to add to the Agenda, please notify the district no later than 10:00 a.m. on Friday, December 10, 2021.

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Item # 17 Adjournment - M.A.Moreno moved the meeting be adjourned at 6:57 p.m., seconded by D.Buzan and carried, 4-0 via roll call