

**TRI-CITY REGIONAL SANITARY DISTRICT
REGULAR MEETING MINUTES
October 21, 2019**

President Buzan called the meeting to order at 5: 15 p.m.

PRESENT: M.Buzan, J.Chism, M.A.Moreno, Stephen Palmer, Legal Counsel, W. Clemmens, Legal Assistant, R.Hadley, M.Krebs District Engineer, PACE, K.Samuel, District Accountant

Absent: B.Tower

Public: M.Mejia, M.Gonzalez, H.Farester, F.Barcon, E.Balch, B.Balch, J.Vezetti, D.Farester, J.Heatherly, P.Marcianti, S.Marcianti, T.Werner

- Item # 1 **Minutes of September 16, 2019** were approved as sent by motion of J.Chism, seconded by S.Palmer.
- Item # 2 The report from the County indicated a balance of \$174,341.74 in the District account on September 30, 2019. District Accountant Samuel noted that checks in the amount of \$30,000.00 have not cleared the account which leaves a balance of \$143,461.37. M.Buzan will check with the Treasurer's office regarding the outstanding checks.. M.A.Moreno moved to accept the report seconded by J.Chism and carried..
- Item # 3 **Update** on Bridge Loan Financing for the engineering and certain incidental expenses for the TRSD Phase 1 project, including discussion of negotiations with RCAC and USDA regarding financing – Ongoing, has been elevated to their council attorney.
- Item # 4 **Status on Vertical Heights de-annexation** – All documents are now completed and will be reviewed By F.Rosenfeld, once that happens the petition documents will be taken to Bill Marshall.
- Item # 5 **Status on request by owners of properties within Miami Gardens concerning de-annexation from the District boundaries** – Parcels have been identified and must be surveyed and certified by surveyor and engineer.
- Item # 6 Report by TRSD Engineer M. Krebs on the CAG stakeholders meeting concerning the DMAs for Globe, Miami and TRSD scheduled for September 18, 2019 and the 208 Plan Amendment drafted by PACE – Discussion of a request from the City of Globe for payment for engineering work to describe the boundaries of the new TRSD DMA – M.Krebs is making revisions to the TRSD 208 document for the in response to issues raised at the stakeholders meeting for the CAG 208 Plan.
- Item # 7 Status of work on the adoption of Rules of Conduct for members of the TRSD Board. Topics of discussion will include conflict of interest, attendance at meetings and confidentiality. Direction to staff - M.A.Moreno moved the 3 policies be adopted, subject to review by F.Rosenfeld, seconded by S.Palmer and carried.
- Item # 8 Modification(s) to the TRSD website including revisions o the website to make the information more accessible to the public. Discussion of a statement on the TRSD website to reduce solicitations by various individuals / companies offering services.- The website is suffering from spam and unsolicited offers for services. T.Thayer will be requested to set up a block and add a “no solicitations” comment to the site.
M.Gonzalez reported that he is compiling a list of possible members of the Advisory Committee which he will review with Attorney Clemmens. He would also welcome suggestions from Board members as well.
- Item # 9. **Office Hours and Staffing for the new TRSD office** – Update and steps to provide access to the public for the TRSD records – Direction to staff – the office has been established and supplied. R. Hadley will begun organizing the files within the next couple of days.
- J.Chism moved to defer the next two items to the end of the agenda and to Executive Session, Seconded by S. Palmer and carried.
- Item # 10 **Report on meeting with BHP and TRSD Staff** on October 21, 2019 concerning the site for the TRSD Wastewater facility – Deferred to Executive Session
- Item # 11 Discussion of issues concerning wastewater treatment for residents in the area of Mill Street and contact By the Town of Miami – Deferred to Executive Session

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- Item # 12 **Payment of Bills:**
Attorney Clemmens submitted a bill for services for the month of September, 2019 in the amount of **\$8,549.03** Approved for payment by motion of M.A.Moreno, seconded by J.Chism
Ted Thayer submitted a bill in the amount of **\$62.50** for website services for the month of September, 2019. Approved for payment by motion of S.Palmer, seconded by J.Chism.
Samuel Accounting Service submitted a bill in the amount of \$45.00 for services through September, 2019. Approved for payment by motion of M.A.Moreno, seconded by J.Chism
PACE submitted a bill in the amount of \$4,330.00 for certifying the boundaries of Vertical Heights Approved for payment by M.A.Moreno, seconded by S.Palmer.
- Item # 13 **Call to the Public –**
Any member of the public desiring to speak on a matter that IS NOT scheduled on this agenda may do so at this time, to members of the TRSD Board. Comments will be limited to 3 minutes per person and addressed to the entire Board. A “Request to Address the Board” Form should be filled out and submitted prior to the beginning of the Board meeting.
F.Barcon – Pointed out that investors have been looking at the Miami area but the County has taken both Miami and Central Heights out of the Opportunity Zone which would have been a benefit for these Investors.
Harley F – questioned the impact of the changed DMA boundaries on the costs to property owners.
 Again questioned when a Bond election, would be held. W.Clemmens will provide Mr. Farester with The Assessment District Process Statute.
 Why is TRSD legal budget going from \$40K to \$140K in this fiscal year? Attorney Clemmens noted that legal requirements will begin increasing as this project goes forward.
- Item # 14 Update list of addresses for e-mail notices of meetings and agendas –
- Item # 14 **Next Regular Meeting - Monday, November 18 , 2019 at 5:15 at a location to be announced**
- J.Chism moved the Board recess to Executive Session at 6:08 p.m.** and re-convene in regular session when completed, seconded by S.Palmer and carried.
- Item # 15 Meeting adjourned at 6:47 p.m. by motion of S.Palmer, seconded by J.Chism.