

TRI-CITY REGIONAL SANITARY DISTRICT
REGULAR MEETING MINUTES
August 19, 2019

President Buzan called the meeting to order at 5:15 p.m.

PRESENT: M.Buzan, J.Chism, M.A.Moreno, Stephen Palmer, B.Tower, Legal Counsel, W. Clemmens, Legal Assistant, R.Hadley, M.Krebs District Engineer, PACE,

Absent: B.Tower

Public: H.Farester, D.Farester, T.Werner, J.Twohey, W.Newman, J.Stanneart, B.Marshall,

- Item # 1 **Minutes of August 19, 2019 and August 28, 2019** were approved as sent by motion of J.Chism, seconded by S.Palmer
- Item # 2 The report from the County indicated a balance of \$167,608.57 in the District account on August 31, 2019. M.A.Moreno moved to accept the report seconded by J.Chism and carried.
- Item # 3 **Update** on Bridge Loan Financing for the engineering and certain incidental expenses for the TRSD Phase 1 project, including discussion of negotiations with RCAC and USDA regarding financing – Still working through the process with RCAC. The timing has more to do with their meeting schedule.
- Item # 4 **Status on Vertical Heights de-annexation** – Atty Clemmens has drafted the official petition and the goal is to have the public hearing next month. An official survey of the boundaries must be completed and attached to the petition in order for it to be official. J.Chism moved that TRSD pay for survey, seconded by S.Palmer and carried with 4 Ayes, 0 Nays.
- Item # 5 **Status on request by owners of properties within Miami Gardens concerning de-annexation from the District boundaries** –M.A.Moreno moved to direct Staff to move forward with this process, seconded by S.Palmer and carried with 4 Ayes, 0 Nays.
- Item # 6 Report by TRSD Engineer M. Krebs on the upcoming CAG stakeholders meeting concerning the DMAs for Globe, Miami and TRSD scheduled for September 18, 2019 and the 208 Plan Amendment drafted by PACE – The Stakeholders meeting is scheduled for Wednesday, September 18 at Gila Community College. M.Buzan, M.Krebs and F.Rosenfeld will represent the District. M.Krebs noted that This is the first step of many to get this process accomplished.
- Item # 7 Discussion of possible adoption of Rules of Conduct for members of the TRSD Board. Review of draft provided by Staff – The policy has not been drafted as Attorney Clemmens researching other Sanitary Districts/Public Boards policies. He will have a document for review prior to the next regular meeting.
- Item # 8 **Work to Improve Public Relations – Facebook and the TRSD Website –**
S.Palmer has tested the Facebook page trsd.wastewater and no problems have been encountered. It may be shared. T.Thayer will continue to manage the website,
M.Krebs reported that the websites have been renewed **by PACE.**
- Report by Mariano Gonzalez concerning the Citizens Advisory Committee. M.Gonzalez provided a proposed outline of a concept of an Advisory committee. The draft document was provided for review.
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- Item # 9. **Office Hours and Staffing for the new TRSD office** – Update and steps to provide access to the public for the TRSD records – All the information is in one office. Work has begun on digitizing all records, R.Hadley will be doing the initial digitizing and Clemmens Law will be billing \$25/hour from the office for her time. J.Chism moved that TRSD pay for this service at the rate of \$25/hour, seconded by S.Palmer and carried by a vote of 4 Ayes, 0 Nays.
- Item # 10 **Report on meeting with BHP and TRSD Staff** on September 9, 2019 concerning the site for the TRSD Wastewater facility – M.Krebs and W.Clemmens reported it to be a good meeting, B.Musselwhite is no longer with the Miami, unit. There is a new interim Project Manager, but things are moving in the right direction..
- Item # 11 **Payment of Bills:**
Attorney Clemmens submitted a bill for services for the month of August, 2019 in the amount of

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\$5,481.94. Approved for payment by motion of M.A.Moreno, seconded by J.Chism.
Ted Thayer submitted a bill in the amount of \$137.50 for website services for the month of August, 2019.
Approved for payment by motion of J.Chism, seconded by S.Palmer.
IBEW submitted a bill in the amount of \$100 for use of the facility. Approved for payment by
motion of M.A.Moreno, **seconded by J.Chism.** R.Hadley questioned the bill as this was for 2 meetings
in July and the agreement was for \$50/month no matter how many meeting were involved. Payment will
suspended until R.Hadley contacts IBEW and receives clarification.
The Arizona SilverBelt submitted a statement in the amount of \$68.02 for legal publications in August.
Approved for payment by motion of J.Chism,, seconded by M.A.Moreno._
Samuel Accounting Service submitted a bill in the amount of \$127.80 for services through August, 2019
Approved for payment by motion of M.A.Moreno, seconded by J.Chism.

Item # 12

Call to the Public –

Any member of the public desiring to speak on a matter that IS NOT scheduled on this agenda may do so
at this time, to members of the TRSD Board. Comments will be limited to 3 minutes per person
and addressed to the entire Board. A “Request to Address the Board” Form should be filled out
and submitted prior to the beginning of the Board meeting.

Harley Farester – when are Bond Elections being held. Atty. Clemmens responded that the District
Utilized the Assessment District Process and no Bond election is necessary.

Tom Werner – Response on possible Resolution Authorizing the Election, sale and delivery of bond
Notes to pay for drafting plans for Phase I.

Has the District received any funds through grants or loans for any phases – the Letter of Conditions
from USDA-RD commits the Loan/Grant Funding for Phase 1 although the process is complicated be-
cause of the requirements for Bridge Loan financing per USDA-RD regulations.

Explain the \$25,000 for O & M Bechtel Track in the Budget – This has been in the budget for the past
3 years and has not been expended. However, if it is not in the budget it cannot be spent, even if
necessary.

Bill Newman – When will they break ground what area encompasses 1A-1B – M.Krebs explained the
drainage basin concept for determining Phase 1 A and B and reviewed timelines for that part of the
project (Approximately 2 years)

Item # 13

Update list of addresses for e-mail notices of meetings and agendas –

R.Hadley noted that she is updating e-mail addresses as people sign in for the meeting. She provided
a list of e-mails that had returned as undeliverable. If any Board member knows anyone on the list, he
or she is asked to contact them and verify if they still wish to receive notices.

Item # 14

Next Regular Meeting - Monday, October 21, 2019 at 5:15 at IBEW.

Item # 15

Meeting adjourned at 6:15 p.m by motion of M.A.Moreno, seconded by S.Palmer.