

Tri-City Regional Sanitary District
PO BOX 2198
Claypool, Arizona 85532-2198 www.trsd.org

**WORK STUDY SESSION and
Regular Meeting of the Board of Directors**
Tri-City Fire Department Conference Room
4280 E Broadway
Claypool, Arizona 85532-9996
Tuesday June 27, 2018
5:15 pm
Meeting Minutes

Acronyms:	
ADEQ	Arizona Department of Environmental Quality
A.R.S.	Arizona Revised Statutes
CAG	Central Arizona Governments
DMA	Designated Management Area
EA	Environmental Assessment
EDUs	Equivalent Dwelling Units
EPC	Environmental Planning Committee
FAQs	A list of questions and answers
FY	Fiscal Year
IDA	Gila County Industrial Development Authority
IGA	Intergovernmental Agreement
IRS	Internal Revenue Service
MHI	Median Household Income
PACE	PACE Advanced Water Engineering
PER	Preliminary Engineering Report
RCAC	Rural Community Assistance Corporation
TRSD	Tri-City Regional Sanitary District
USDA-RD	U.S. Department of Agriculture-Rural Development
USPS	United States Postal Service
Wescas	Western Coalition of Arid States
WIFA	Water Infrastructure Finance Authority of Arizona

Call to order – Bob Zache called meeting to order at 5:15 p.m.

Roll Call – Board Members Present: J. Chism, M. Buzan, B. Zache, R. Bradford

Absent: Mary Ann Moreno

Public Hearing – Review of the Ad Valorem Tax including the increase in the tax set forth in the FY 2018-2019 Budget. Bob Zache read Ad Valorem Tax article to the audience/meeting attendees and called for comments from the public. Questions and discussions ensued.

Public Hearing – Review of FY 2018-2019 Budget. Bob Zache called for comments from the public. Questions and discussions ensued.

Close Public Hearing – Bob Zache

Call to order regular meeting of the TRSD Board of Directors – Bob Zache

Item #:

1 Information, Discussion, and Action: Approval of the Ad Valorem Tax including the increase in the tax set forth in the FY 2018-2019 Budget. (Bob Zache)

Members Present: B. Zache, J. Chism, M. Buzan, R. Bradford

Members Absent: M. Moreno

Votes: 4 ayes, 0 nays, 0 abstentions

2 Information, Discussion & Action: Approval of the FY 2018-2019 Budget. Submit to Gila County Finance Department and Board of Supervisors. (Bob Zache)

Members Present: B. Zache, J. Chism, M. Buzan, R. Bradford

Members Absent: M. Moreno

Votes: 4 ayes, 0 nays, 0 abstentions

- 3 Information, Discussion & Action: Approval of the June 12, 2018 TRSD Board of Directors meeting minutes.
 - M. Buzan made a motion to approve the June 12, 2018 minutes and J. Chism seconded the motion. All board members were in favor and the motion carried.
- 4 Information, Discussion & Action: Financial Report.
 - Report will not be available for review until the week of July 2
- 5 Information, Discussion & Action: Update on the status of the funding efforts for the project, Phase I PER March 2017. Report on responses to published notice for the EA as required by USDA-RD. Possible timing for the Letter of Conditions (An executive session may be held concerning contract negotiations and legal advice from the TRSD Attorney).
 - Bill Clemmens reported that the Letter of Conditions has been delayed until the end of July.
- 6 Information, Discussion & Action: Renewal of General Liability Insurance for TRSD. Ratify the actions of the President in making application and payment for the renewal. [Bob Zache, Bill Clemmens]
 - No change in status
- 7 Information, Discussion & Action: Status re ownership of easements and rights of way for collection lines of the wastewater treatment project. (An executive session may be held concerning contract negotiations and legal advice from the TRSD Attorney). [Bob Zache, Mike Krebs, Bill Clemmens]
 - Bill Clemmens reported that considerable progress has been made.
- 8 Information, Discussion & Action: Schedule future work study meeting with RCAC staff to prepare for informational meetings concerning the TRSD project and Assessment District Process. (An executive session may be held concerning contract negotiations and legal advice from the TRSD Attorney). [Bob Zache, Mike Krebs, Bill Clemmens]
 - Bill Clemmens reported that contact has not yet been made with RCAC staff.
- 9 Information, Discussion & Action: Status regarding preparation of the 208 Plan Amendment for the TRSD project. Discussion of a schedule for the completion of the 208 Plan Amendment. Discussion and possible action concerning amendment to PACE contract to support an adjustment to the 208 Plan Amendment submission schedule.
 - Work continues
- 10 Information, Discussion & Action: Report on meeting held at the office of Fred Rosenfeld in Phoenix on June 26, 2018 concerning financing of the project and work to be completed in support of the TRSD Resolution of Intention.
 - WIFA and Leo Valdez were present. After the Letter of Conditions is received, Fred Rosenfeld's work will follow.
- 11 Information, Discussion & Action: Discussion of schedule for the preparation of the PER for Phase II of the TRSD wastewater collection and treatment project. Possible direction to staff.

Once the Letter of Conditions is received, the engineer will begin schedule of preparation.

12 Information, Discussion & Action: Consideration of a possible site for a Claypool pump station.

- This work is in progress

13 Information, Discussion & Action: Payment of Bills. [Bob Zache]

- No bills to pay

14 Information, Discussion & Action: Update list of addressees for email notices of meetings and agendas. [Bob Zache, Mary Anne Moreno, Roxie Hadley]

- Meeting attendees were asked to provide their email address to Roxie Hadley if they would like to be added to the TRSD email distribution list.

15 Set date, time, and location for next meeting:

Monday, July 9, 2018 – 5:15pm
Tri-City Fire Department
4280 East
Broadway
Claypool, Arizona

16 Call to the Public: Q & A

- Q: Where is the TRSD project engineer? Why is he not present for an important public meeting? A: We don't know where he is today.
- Q: Will the public be notified in advance when the Letter of Conditions arrives? A: No. The letter will be attached to the agenda that goes out to the TRSD email distribution recipients.
- Q: Under the DMA, will properties that are currently on the Miami system have to move to the TRSD? A: Yes, due to district rules.

17 Adjourn Regular Meeting to Work Study Session – No action to be taken by the TRSD Board of Directors.

- Malissa Buzan made the motion to adjourn the meeting which was seconded by John Chism. All in favor, motion passed.
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