

TRI-CITY REGIONAL SANITARY DISTRICT

SPECIAL MEETING MINUTES

April 12, 2021

The meeting was called to order by President Jacques at 5:15 p.m.

PRESENT: M.A.Moreno, D.Buzan, M.Buzan (by Zoom), R.Jacques, M.Harper, Attorney for the District, T.Stratton, Bond Counsel , L. Valdez, Financial Advisor

Public Present: M.Krebs, A.Jaycox

C.Tafoya, J.Stanneart, H.Farester, D.Farester and T.Werner, in person

- Item # 1. Roll Call - Call to Order 5:15 p.m. See above
President Jacques reported that Board Member Stephen Palmer had tendered his resignation from the board, via e-mail, this day.
- Item # 2 Minutes of the Regular Meeting of March 8, 2021 and Special Meeting March 22, 2021 were approved by motion of MB __, seconded by RJ__.
- Item # 3` Financial Reports - Gila County reported \$308,522.76 in the TRSD account as of 3/31/2021 -
Outside Financial Review - M.Buzan reported that she had sent several e-mails with no response. She will call her office and find out if someone else could provide the service.
- Item # 4 **RFQ Activities /Status** - A Public Notice was published in the Arizona Silverbelt on 3/24 and 3/31/2021 in accordance with ARS Title 34-603 - Procurement of Professional Services . The RFQ was published on the TRSD website, www.TRSD.org on 3/24/2021 in accordance with the Public Notice. An optional pre-submittal conference was held at 1:00 p.m. on 4/2/21 at the IBEW Hall. It was attended in person by PACE Engineering, and via Zoom by G2 Unlimited MSG, Inc. (a construction management firm located in Loveland, CO) which is intending to joint-venture with an unidentified engineering firm that was unable to join via Zoom. PACE had registered with Attorney Harper as specified in the RFQ. G2 had not registered in advance but did so immediately following the conference. A member of the public was also in attendance.
The questions and answers from the conference were published on the TRSD website on 4/5/21. Responses to the RFQ are due on 4/15/21 by 5 p.m. local time.
- Item # 5. **RFQ Evaluation Committee** - The Board had intended to establish a committee to review the submittals . In view of the fact that there were only two responders, the Board President is suggesting the Board, as a whole, review the submissions.
M.A.Moreno moved that the Board meet in Special Session on Monday, April 19, 2021 to review the Statements of Qualifications and possibly make the selection, seconded by R.Jacques and carried 4 - 0
- Item # 6. **Water Quality Management Plan Review and Comment**
WQMP Plans have been delivered to the area for all the entities and a copy is available] at the Globe Public Library, the Miami Memorial Library, the Gila County Community Services Division on Apache Street and the Gila County Community Development Department.
A public hearing is scheduled for May 19, 2021at Globe City Hall.
- Item # 7 **Agreement with Municipal Capital Markets Group, Inc** - L.Valdez presented the

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Agreement between Municipal Capital Markets Group, Inc and the Tri-City Regional Sanitary District. M.A.Moreno moved to approve the agreement and direct R.Jacques to sign, seconded by D.Buzan and carried 4-0.

- Item # 8** **W.I.F.A. Meeting** - T.Stratton noted that L.Valdez has completed the paperwork to place the District on the Priority List for possible funding. A meeting is scheduled with representatives of WIFA, the District and its staff, T.Stratton and USDA-RD.
- Item # 9** **De-Annexation of Vertical Heights** has been approved by the AZ Department of Revenue and Gila County has been notified.
- Item # 10** **Miami Gardens De-annexation** will begin and remain on the agenda until complete In response to a question from the Call to the Public, M.Harper reported that he was only beginning the process and did not have any of the concerned parcel numbers.
- Item # 11** **Budget** - The goal is to be able to submit a proposed budget by the May 10, 2021. M.Harper will have the tentative budget by May 6, in order to relay it to the Board members. R.Jacques and M.A.Moreno will work together to prepare the document. R.Jacques noted that the District Budget must be presented to the Gila County Finance Department by July 10th. His goal is to have the budget finalized by the end of June.
- Item # 12** Payment of Bills:
IBEW submitted a bill in the amount of \$300 for 4 meetings. Approved for payment by motion of M.A.Moreno, seconded by R.Jacques.
Harper Law submitted a bill in the amount of \$7,993.65. Approved for payment by motion of M.A.Moreno, seconded by R.Jacques
Ted Thayer submitted a bill for Website services for the month of March in the amount of \$150.00. Approved for payment by motion of M.Buzan, seconded by D.Buzan.
Karen Samuel submitted a bill for services in the amount of \$187.20 Approved for payment by motion of M.A.Moreno, seconded by D.Buzan.
R.Jacques submitted a request for reimbursement in the amount of \$391.48. One of the receipts was from the Arizona Silverbelt for publication of the Public Notice. Approved for payment by motion of M.A.Moreno, seconded by M. Buzan.
- Item # 9** Call to the Public - H.Farester submitted three questions.
 What has happened to the PACE Bill that was tabled for \$9,451.
 What was Office Hours and staffing for TRSD
 What are the Parcel #s for Miami Gardens - the Board returned to
- Item # 10**
- Item # 10** The Next Meeting will be a Special Meeting of the Board on April 19, 2021 at 5:15 p.m. at the IBEW Hall.
The next Regular Meeting will take place on May 10, 2021 at IBEW at 5:15 p.m.
- Item # 11** M.Buzan moved to adjourn the meeting at 6:01 p.m., seconded by D.Buzan and carried, 4-0.

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