

**TRI-CITY REGIONAL SANITARY DISTRICT  
REGULAR MEETING MINUTES  
April 1, 2019**

**President Buzan called the meeting to order at 5:18 p.m.**

**PRESENT:** M.Buzan, J.Chism, M.A.Moreno, Stephen Palmer, Legal Counsel, W. Clemmens, Legal Assistant, R.Hadley, M.Krebs District Engineer, PACE,

Public: D.Abbott, AZ Silverbelt, T.Humphrey, Gila Co. Supervisor, J.Menlove, County Manager, J.Cornell, KQSS, H.Farester, D.Farester, G.Miller, B.Dooly, J.Zache, M.Gonzalez, J.Stanneart, J.Medlin, B.Newman, P.Vezzetti, J.Vezzetti, E.Balch, C.Blckwell and T.Werner.

President Buzan noted that the Minutes of March 4 would also be voted on at this meeting

- Item # 1      **Minutes of March 4, 2019 and Minutes of Special Meeting of March 18, 2019** were approved as sent by motion of J.Chism, seconded by S.Palmer.
- Item # 2      Financial Report – The February report indicates a balance of \$187,099.70 in the District account. The Treasurer’s office noted that the report is generally sent on the 8<sup>th</sup> or 9<sup>th</sup> of the month.
- Item # 3      **Act on a request from the Arizona Water Company** to seek the TRSD co-operation to prevent any conflict between the District’s proposed sewer collection system and the AWC water lines. Motion to move Mr. Freddy Rios to later in the agenda was made by J.Chism, seconded by M.A.Moreno and carried.  
Mr Rios was given the floor on his arrival. He stated that he is reaching out to the Board at this time based on lessons learned re the Town of Miami project. Arizona Water Company wants to mitigate costs/problems/issues by planning in advance.  
Knowing where infrastructure exists and where there might be a need for change requires timing due to permitting requirements to which the Water Company must adhere..(A 6ft. separation is required between water and sewer lines).  
M.Gonzalez – question regarding upgrading the water system in the future in this District.  
B.Dooly regarding a 1” line to the development which was supposed to have been a bigger line and does AWC have plans for open meetings for the proposed improvements.
- Item # 4      **Status** re requests from persons owning property in the area of Vertical Heights requesting that TRSD exempt their properties from taxation – Attorney Clemmens is meeting with B.Marshall on Tuesday morning. Progress is being made.
- Item # 5      **Introduce, discuss, amend if desired, including without limitation setting the total amount of The Bond Anticipation Notes** that may be issued to pay Phase I engineering and take action on a Resolution authorizing the issuance and payment of Bond Anticipation Notes pursuant to ARS 48-2081- Bond Counsel asked that this matter be tabled until the May meeting. Motion to table was made by S.Palmer, seconded by J.Chism and carried.
- Item # 6      **Introduce, discuss, amend if desired and act** on a motion to determine the price per page to be charged for the production of documents pursuant to a request for public documents heretofore filed. The TRSD Board will receive evidence from its attorney’s as to the cost of providing such documents, As there is no TRSD office other than the offices of its General Counsel and has no employees other than its General Counsel, Bond Counsel and their respective staffs. F.Barcon, the person making the request for production of documents may also appear and discuss the cost per page – Attorney Clemmens stated that his office generally charges \$.25/page of black and white copies as this seems to be the amount other businesses charge. M.A.Moreno moved the District establish a charge of \$.25/page (black and white copy), seconded by S.Palmer and carried.
- Item # 7.      **Update by TRSD Engineer M.Krebs** on the status of negotiations between TRSD, the Town of Miami and the City of Globe concerning the DMAs for the region – M.Krebs noted that meetings had been held and agreements on DMA boundaries reached. The City of Globe is submitting a letter of support and the same is being requested of the Town of Miami and Gila County.
- Item # 8      Work required to improve public relations. Update on a TRSD Facebook Page, modifications to the

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TRSD website – S.Palmer reported he had met with T.Thayer regarding streamlining the Website and Establishment of a Facebook page to add to the issue of public outreach. The Facebook page will Require an E-mail address. S.Palmer offered his personal SilverGlobePromotions e-mail, R.Hadley's iCloud e-mail could be used, one of the Board members e-mail could be used or the District could establish its own discrete e-mail. At this time a free lance reporter isn't necessary as the Arizona SilverBelt is reporting on the Board meetings.

M.A.Moreno moved that S.Palmer be authorized to work with T.Thayer to make modifications to the TRSD.org Website, create a TRSD Facebook page and establish a TRSD e-mail address, seconded By J.Chism and carried.

Item # 9 Introduce, discuss, amend if desired, and act on a motion to appoint a spokesperson for TRSD to respond to questions from members of the public concerning the Phase I project and other matters - On the recommendation of Bond Counsel, S.Palmer moved to table this item, seconded by J.Chism.

Item # 10 **Payment of Bills:**

**Samuel Accounting** submitted a bill in the amount of \$188.50 for Bookkeeping services through February 28, 2019. Approved for payment by motion of J.Chism, seconded by M.A.Moreno.

**Ratification of a payment made on March 21, 2019 to I.N.C. for Public Officials Management And Employment Practices Liability Insurance in the amount of \$3,695.38.** Approved by Motion of .M.A.Moreno, seconded by J.Chism.

**M.A.Moreno submitted a Reimbursement Request for travel to USDA-RD on March 11, 2018 and Expenses associated with RCAC Board Training in the amount of \$201.96.** Approved for payment By motion of J.Chism, seconded by S.Palmer

**Attorney Clemmens submitted a bill for services for the month of March, 2019 in the amount of \$10,237.68.** Approved for payment by motion of M.A.Moreno, seconded by J.Chism.

**Ted Thayer** submitted a bill in the amount of \$87.50 for website services for the month of March. Approved for payment by motion of M.A.Moreno, seconded by J.Chism.

Item # 11 **Call to the Public –**

**D. Walch – wants Miami Gardens out of the District**

**J.Cornell – what about people moving into areas not being served**

**Bill Newman – timeline for Phase I – May 2019 Design, Construction fall 2019**

**D.Abbott – TRSD should have its own website**

**H.Farester – When did TRSD become a municipal entity?**

The District is not a municipality, it is a Public entity created in 2011 formed by the merger of Pinal Sanitary District and the Cobre Valley Sanitary District and enabled by legislation,

**When is an engineering contract going to be bid for Phase I? PACE is the engineer**

**Do not need an office – paperwork is at the accounting firm.**

**Feb. 11 agenda item regarding Call to the Public –**

Any member of the public desiring to speak on a matter that IS NOT scheduled on this agenda may do so at this time, to members of the TRSD Board. Comments will be limited to 3 minutes per person and addressed to the entire Board. A "Request to Address the Board" Form should be filled out and submitted prior to the beginning of the Board meeting.

Item # 12 Update list of addresses for e-mail notices of meetings and agendas – please make sure Roxie has your e-mail address. R.Hadley noted that she is updating e-mail addresses as people Sign in for the meeting

Item # 13 Motion to Recess to Executive Session and reconvene into regular session at the conclusion of the Executive Session was made by J.Chism, seconded by S.Palmer at 6:22 p.m.

Regular meeting re-convened at 7:08 p.m.

Item # 16 Discussion of possible locations/negotiations for a TRSD office – M.Buzan reported that she had

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approached J.Menlove regarding a vacant office in the Gila County Complex at 5515 S..Apache Ave. in Central Heights. As a result, the County has offered to lease a small office in that complex for \$50.00/year. M.A.Moreno moved that TRSD staff negotiate a lease with Gila County for office space for 2 years, seconded by J.Chism and carried.

Item # 17 Discussion of Preliminary TRSD Budget for 219-2020 – S.Palmer moved that staff address the budget including elements identified by TRSD Board members, with inputs from Bond Counsel and the Financial Advisors and bring a preliminary budget to the May meeting, seconded by M.A.Moreno and carried.

**Item # 18 Date, Time and Location of the next meeting – May 6 and June 3, 2019 at 5:15 at IBEW.**

Item # 19 Meeting adjourned at 7:22 p.m. by motion of M.A.Moreno, seconded by J.Chism

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