

## TRI-CITY REGIONAL SANITARY DISTRICT

### SPECIAL MEETING MINUTES

March 22, 2021

The meeting was called to order by President Jacques at 5:15 p.m.

PRESENT: M.A.Moreno, M.Buzan (by phone), R.Jacques, S.Palmer, M.Harper, Attorney for the District, T.Stratton, Bond Counsel

Public Present: C.Tafoya, M.Krebs, L.Valdez, Financial Advisor via Phone  
H.Farester, D.Farester and T.Werner, in person

Item # 1. Roll Call - Call to Order

Item # 2 TRSD has submitted its required amendment to the Section 208 Area Wide Quality Management Plan (WQMPA) to Central Arizona Governments (CAG) for review and processing. CAG charges a fee of \$10,000 for this review. The fee covers review (\$4,000) and taking the Plan through the Public Participation Process. TRSD paid the \$4,000 review fee on 03/09/2019. It is now entering the Public Participation Process and is required to authorize the final payment (\$6,000) for processing the TRSD WQMPA.

The Environmental Committee met on March 17<sup>th</sup> and reviewed and approved the Amendments for the City of Globe, the Town of Miami and TRSD.

M.A.Moreno moved to approve the payment to Central Association of Governments (CAG) in the amount of \$6,000.00 to finalize the 208 Plan Amendment Process, seconded by S.Palmer and carried by a vote of 4 - 0.

Item # 3 Public Notice for Professional Services - TRSD intends to publish a Public Notice advising its intention to seek detailed engineering services for the TRSD Phase 1 Wastewater Collection and Treatment System. The Public Notice will be published in accordance with Arizona Revised Statutes (ARS) and the United States Department of Agriculture-Rural Development requirements for the procurement of professional services. The Public Notice will be published in the local newspaper (Arizona SilverBelt) for two consecutive weeks beginning on March 24, 2021. S.Palmer moved to approve the publication of the Public Notice, seconded by M.A.Moreno. Motion carried 4 -0.

Item # 4 **Approve the Phase 1 Request for Qualifications (RFQ)** - TRSD is implementing a comprehensive plan to install a new Wastewater Collection and Treatment System (System) to serve the un-sewered, developed portions of the TRSD service area. TRSD is publishing this RFQ as the first step in selecting a qualified engineering consulting firm which will provide design, bidding, construction and post-construction services for its Phase 1 Wastewater Collection and Treatment System. This RFQ addresses only Phase 1 of the system and conforms with ARS and the USDA-RD requirements for the procurement of professional services. M.Harper, K.Murphy, Procurement Atty. and Mr. Goldman of the Payson Sanitary District. S.Palmer moved to approve Publication of the current RFQ as substantially presented, seconded by M.A.Moreno. Motion carried by a vote of 4-0

Item # 5 **RFQ Evaluation Committee** - the TRSD Board intends to select a three (3) person committee to evaluate the Statements of Qualifications (SOQs) that are submitted in response to the subject RFQ. The evaluation committee will consist of two (2) TRSD Board members and one (1) independent individual with experience that is similar to TRSD project needs. The evaluation committee will, as necessary, review each sub-

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mitted SOQ, rank them in accordance with the criteria provided in the RFQ and notify, as appropriate, the top candidates for follow-up interviews. Following the interviews, the evaluation committee will review all submitted information, consider the results of the interviews and recommend a preferred engineering firm to the TRSD Board for its approval. Responses to the SOQ are due by April 15, 2021. R.Jacques is working with Alan Urban of CAG for a 3<sup>rd</sup> person. M.A.Moreno moved to approve the formation of the committee, seconded by M.Buzan and carried unanimously. Selection of the committee will take place at the April 12 meeting.

- Item # 6      **Presentation of Possible WIFA Loans** - T. Stratton, Bond Counsel, and L. Valdez, Financial Advisor are exploring the possibility of funding assistance from various sources for the predesign phase and follow-on elements of the project. T. Stratton is currently in discussions with the Water Infrastructure Financing Authority (WIFA) in search of start-up project funding. WIFA has programs in place that can provide low interest loans and also have a "forgivable principal" program - they will forgive a portion of the principal which would amount to a grant for the District. T.Stratton is optimistic about the prospects for this possibility. M.A.Moreno moved to authorize T.Stratton, M.Harper and L.Valdez to file the application with WIFA to get the District on the Priority List, seconded by S.Palmer and carried 4-0.
- Item # 7      **Agreement with Municipal Capital Markets Group, Inc.** - with Leo Valdez named as Representative for the TRSD Project. L.Valdez has been assisting TRSD for several years with another company which eliminated the Western U.S. from its territory of interest. Mr. Valdez is now associated with a company that is focused on the western states. The Board is asked to approve an agreement with Municipal Capital Markets Group, Inc. to enable L. Valdez to continue his efforts on behalf of TRSD. R.Jacques briefly outlined the District's history with Mr. Valdez but noted a couple of issues in the the proposed document that should be clarified. M.A.Moreno moved to table this action to the April 12 meeting and asked that R.Jacques contact L.Valdez for clarification prior to that meeting, seconded by S.Palmer and carried. L. Valdez indicated he had already addressed several of the issues raised by R.Jacques they agreed to a telephone conference on March 25 at 3 p.m., (AZ time).
- Item # 8      **Payment of Bills**  
Harper Law - \$7,967.05 Approved for payment by motion of M.Buzan, seconded by M.A.Moreno.
- Item # 9      **Call to the Public** - H.Farester noted he has issues with loan after loan after loan  
D.Farester questioned the Phases and the Resolution of Intention.  
T.Werner asked if, since the town of Miami has a new manager, the District could enter into new negotiations.
- Item # 10      The Next Meeting will be the Regular Meeting of the Board on April 12, 2021 at 5:15 p.m. at the IBEW Hall.
- Item # 11      M.A.Moreno moved to adjourn the meeting at 6:01 p.m., seconded by S.Palmer and carried.

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