

TRI-CITY REGIONAL SANITARY DISTRICT
Regular Meeting March 16, 2022

- Item # 1 President Jacques called the meeting to order at 5:22 pm
- Item # 2 President Jacques led the Pledge of Allegiance
- Item # 3 Roll Call C.Farr, R.Jacques, M.A.Moreno, M.Harper, District Counsel,
M.Krebs, P.E.,PACE, L.Valdez, Financial Advisor (Zoom)
Absent: D.Buzan, M.Buzan
Public: H.Farester, J.L.Stanneart, T.Werner
- Item # 4 Approval of Meeting Minutes`
 - Approval of Minutes of the 2/16/2022 Regular Meeting – moved by C.Farr, seconded by M.A.Moreno and carried 3-0
 - Approval of Minutes of the 02/22/2022 Special Meeting - moved by M.A.Moreno, seconded by R.Jacques and carried 3-0.Approval of Minutes of the 3/08/2022 Special Meeting - moved by C.Farr, seconded by M.A.Moreno and carried 3-0.
- Item # 5 Financial Reports R. Jacques
Gila County reported \$332,333.28 in the District account as of February 28. It will be less as the payment for PACE Phase I work in the amount of \$48,281.10
- Item # 6 Payment of Bills
I.B.E.W. submitted a bill in the amount of \$225.00 for hall rental for 3 meetings.
Ted Thayer submitted a bill for website services for January in the amount of \$75.00
R. Jacques submitted a request for reimbursement in the amount of \$302.26
M.Harper submitted a bill for general services in the amount of \$3,574.10
M.Harper submitted a bill for Project services in the amount of \$6,561.10
M.A.Moreno submitted a request for reimbursement for renewal of the ZOOM License In the amount of \$149.50
M.A.Moreno moved to approve payment of the bills, seconded by R.Jacques and carried 3-0
- Item # 7 R.Jacques and M.A.Moreno met with representatives of Heinfeld Meech and AVIX Accounting Service (Aaron Vix) on 3/15 to familiarize themselves with the District and Its needs re accounting and audit services.
The accounting transition is tentatively scheduled for May 1 and the audit services provided by HeinfeldMeech will include FY 2021 as a baseline. The CPAs felt they could have that completed by September/October.
The report will be provided to Gila County, USDA-RD and WIFA
- Item # 8 Update on project to replace TRSD Website. C.Farr will pursue migrating the current TRSD Website to the website managed with PACE.
- Item # 9 Update on AWC “line to locate” efforts implemented to facilitate PACE’s Phase 1 Engineering design effort - Basins 2-8 have now been completed. Now all have been completed for Phase 1. MAM/CF Approve the policy 3-0.
MK suggested that the Board look at developing a comprehensive policy manual.

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- Item # 10 Status of the TRSD policy setting the requirements for existing/future residences and businesses to hook-up to the TRSD WasteWater Collection and Treatment System
M.A.Moreno reported that a committee consisting of C.Farr, T.Stratton, M.Krebs and J.Garrett of Gila County met and, following review of several alternatives agreed to recommend a policy requiring all existing properties connect to the system when service is available, especially as homeowners will not be responsible for the cost of connections.
M.A.Moreno moved to Approve the Policy “All properties within the TRSD MUST connect to the sanitary sewer system when the service connection is available”,
Seconded by C.Farr and carried 3-0
M.Krebs suggested that the Board begin developing a comprehensive policy manual sooner rather than later.
- Item # 11 Consideration of PACE’s Pay Request #5 dated 02/28/22 to the USDA-RD. Pay request In the total amount of \$168,711.00, is divided as follows: for payment by WIFA Requisition #4 (1) USDA Pay Application #5, Project #A128,, in the amount of \$20,000 And (2) a portion of USDA Pay Application #6, Project #B708, in the amount of \$126,713.00. For deferred payment by USDA-RD,, a portion of Pay Application #6, Project #B708, (a disbursement of Colonia Grant Funds), in the amount of \$21,998.00. M.A.Moreno moved to approve the aforementioned pay requests, Seconded by C.Farr and carried 3-0.
- Item # 12 Consideration of PACE Pay Application #11, Project #B406, in the amount of \$5,701.50 for continued Phase II/III PER/EA efforts.
M.Krebs pointed out there is about \$14,000 remaining on this pay application. RD Apply information needs to be loaded for submittal at the State and Federal level. Letter of Conditions results from these applications and includes all elements of funding.
M.A.Moreno moved to approve this Pay Application, seconded by C.Farr and carried 3-0
- Item #13 Consideration of Allowance Use Request #3 by PACE in the amount of \$92,000.00
Request #3 relates to Task 4.1 (Underground Utilities Investigation), specifically Tasks 4.1.1. (AZ Water Utility Marking) and 4.1.2.(Potholing) contained in the previously Approved Phase I Professional Engineering Services Contract with PACE (Special Meeting On 05/21/2021) – M.A.Moreno moved to approve this Allowance Use Request, seconded by C.Farr and carried 3-0
M.Krebs noted that the sites had been identified and suggested an article in the paper to alert residents to the work.
- Item #14 Authorization for TRSD Board President to sign an application binding the renewal of Principals and Officers Liability Policy (expires on 3/21/2022) and to remit the renewal Premium of \$4,850.40. C.Farr moved to authorized the TRSD Board President to sign the application and remit the premium, seconded by M.A.Moreno and carried 3-0.
- Item #15 Call to the Public - H.Farester noted he would like more information regarding the questions posed at the meeting included in the minutes.
J.L.Stanneart requested a copy of the Open Meeting Law from M.Harper

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- Item #16 M.A.Moreno moved to adjourn to Executive Session and reconvene the Regular Meeting at its conclusion at 6:22 p.m. seconded by C.Farr and carried -3-0 Executive Session pursuant to A.R.S. §38-431.03(A)(1) and A.R.S. § 38-431.03(A)(3); • Information/Discussion of Legal Matters
- Information/Discussion of Personnel Matters
 - Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations pursuant to A.R.S. § 38-431.03(A)(4).
- Item #17 Items discussed in Executive Session Discussion – No action required
- Item # 18 Announcements - None
- Item # 19 Schedule any Topic or Issue • **Next Regular Meeting will be Monday, April 11, 2022.** If anyone has an item they wish to add to the Agenda, please submit an e-mail to robertbjacques@gmail.com and mjh@harperazlaw.com no later than 10:00 A.M. on the 4th day prior to the scheduled meeting day.
- Item # 20 C.Farr moved to Adjourn the meeting at 7:01 p.m., seconded by M.A.Moreno and carried 3-0.