

**TRI-CITY REGIONAL SANITARY DISTRICT
REGULAR MEETING MINUTES**

March 8, 2021

The meeting was called to order by President Jacques at 5:17 p.m.

PRESENT: M.A.Moreno, M.Buzan (by phone), R.Jacques, M.Harper, Attorney for the District, T.Stratton,
Bond Counsel Representative

Public Present: C.Tafoya via Zoom

- Item # 1. Roll Call - Call to Order
- Item # 2 Minutes of February 8, 2021 were approved by motion of M.Buzan, seconded by R. Jacques.
- Item # 3 Financial Report from the Gila County Treasurer as of February 28, 2021 recorded a balance of \$327,687.39. Accepted by motion of M.A.Moreno, seconded by R.Jacques/. M.B uzan reported that Laura Randol, CPA had offered to perform a financial review of the District but had not responded definitively. M.Buzan will follow up and look for an alternative if she receives no response from Ms. Randol.
- Item # 4. Attorney Harper reported on the Status of De-annexation of Vertical Heights - Attorney Harper had communicated with the AZ Department of Revenue and sent the information they requested regarding the de-annexation. Once the DOR has made their review they will communicate with Gila County and have them removed from the tax rolls.
- Item # 5 Attorney Harper reported on the status of the De-annexation Process for Miami Gardens -This effort is starting from scratch but will be moving soon.
- Item # 6 TRSD Office Hours and Staffing - M.A.Moreno reviewed the proposed Position Description and offered to contact JaLin re possible applicants. M.A.Moreno moved to accept the Position Descriptio, seconded by M.Buzan and carried. President Jacques asked for volunteers to review applicants, interview selected candidates and present a recommendation to the Board at the April meeting. ` M.A.Moreno and M.Buzan volunteered to serve on the review committee.
- Item # 7 President Jacques reported on the status of Business Cards for Board members - He hasn't moved on this issue and promised a report for the April meeting.
- Item # 8 Attorney Harper reported on his review of the IGA between CVSD and PSD dated June 20, 2011 - Attorney Harper will have a report for the next meeting
- Item # 9 R.Jacques advised the Board that the TRSD has a vacancy on the Environmental] Planning Committee of the Central Arizona Governments. CAG has suggested the Board designate a primary representative as well as an alternate. M.A.Moreno moved to appoint R.Jacques as the Primary Representative, seconded by M.Buzan and carried. R.Jacques moved to appoint M.A.Moreno as the alternate to the committee, seconded by M.Buzan and carried.
- Item # 10 Insurance Renewal - The Principals and Officers Liability Policy with Insurance

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Network Corp (INC) expires on 3/31/2021. Agent Ed Wills is working to ascertain the cost of renewal anticipated to be \$4540.00. President Jacques requested permission to remit the premium when it is received. So moved by M.A.Moreno, seconded by M.Buzan and carried.

R.Jacques noted that the District's General Liability expires in June and the District is looking for a competitive bid.

- Item # 11 Work session with the Gila County Board of Supervisors. R.Jacques reported that a meeting has been tentatively set for 5/25/21. He Will be asking BOS to move it back a month in order to have a full board in attendance.
- Item # 12 Board meeting day change - R.Jacques feels strongly that all Board members should attend meetings. If the day/date is a problem he would like to accommodate Board members in order to facilitate their attendance. He will canvass the absent board members for the best day/time of the week.
- Item # 13 Preparation of TRSD Budget of 2021/2022 - M.Buzan moved that R.Jacques and M.A.Moreno begin the budget process for the 2021/2022 Fiscal Year, seconded by R.Jacques and carried.
- Item # 14 Payment of Bills:
Ted Thayer submitted a bill in the amount of \$50.00 for website services for the month of February. Approved for payment by motion of M.A.Moreno, seconded by R.Jacques.
IBEW submitted Invoice # 19 for use of the Hall on March 8, 2021 in the amount of \$ 75.00 Approved for payment by motion of R.Jacques, seconded by M.Buzan.
Robert Jacques submitted a request for Reimbursement in the amount of \$322.14 Approved for payment by motion of M.A.Moreno, seconded by M.Buzan.
Attorney Harper submitted a bill in the amount of \$6,676.63 through 1/2521. Approved for payment by motion of M.A.Moreno, seconded by M.Buzan.
- Item # 15 Call to the Public - F.Barcon submitted materials. M.Harper will review.
- Item # 16 Update list of addresses - Miami manager, Joanne Zache, Tim Stratton and H. Farester were all added to the contact list.
- Item # 17 Set time, date, location for the next meeting - The next Regular Meeting will take place on Monday, April 12, 2021 at 5:15 al the IBEW Hall.
- Item # 18 M.A.Moreno moved the Board recess to Executive session for legal advice and reconvene at the close of the Executive Session, seconded by R.Jacques and carried at 5:47 p.m.
Meeting re-convened by motion of R.Jacques at 6:09 p.m., seconded by M.Buzan.
- Item # 19 Discussion and Possible Action on Issues discussed in Executive session - no action
- item # 20 **Announcements** - M.A.Moreno noted that Gila County is now offering Covid-19 immunizations to anyone over age 18 on a 'walk-in' basis at the Cobre Valley Regional Medical Center.

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- Item # 21 Current Events Presentation -A brief summary oral presentation of Current Events by a Board member. The Arizona Open Meeting Law specifies that the Board may not discuss or take action on any matter mentioned during this presentation, unless the specific matter is properly notified for legal action.
- Item # 22 Schedule any Topic or Issue - The next regular meeting of the TRSD Board will take place on April 12, 2021. If anyone has an item they wish to add to the Agenda , please notify the District no later than noon (12:00 N) the Thursday prior.
- Item # 23 M.A.Moreno moved the meeting adjourn at 6:15 p.m., seconded by M.Buzan and carried.