

TRI-CITY REGIONAL SANITARY DISTRICT

REGULAR MEETING MINUTES

February 8, 2021

The meeting was called to order by President Jacques at 5:22 p.m.

PRESENT: M.A.Moreno, D.Buzan, M.Buzan (by phone), R.Jacques, M.Harper, Attorney for the District, T.Stratton, Bond Counsel Representative

Public Present: F.Barcon, H.Farester,D.Farester, T.Werner, C.Tafoya, Arizona SilverBelt in person M.Krebs and K.Brekhus of Congressman O'Halleran's office via Zoom

- Item # 1. Roll Call - Call to Order
- Item # 2 President Jacques administered the Oath of Office to Mary Anne Moreno
- Item # 3 Presentation of Qualifications R. Jacques
At the request of an individual who owns property in the District Mr. Jacques shared the information he had submitted when he applied for the vacant Board position.
- Item # 4. Minutes of October 25, 2020, December 14, 2020 and January 25, 2021 were approved by motion of M.A.Moreno, seconded by D.Buzan
- Item # 5 Financial Report from Gila Co. Treasurer as of January 31, 2021 recorded a balance of \$321,491.05 in the District account
Report on meeting with the Clerk, Gila Co. Board of Supervisors R.Jacques
Following his meeting with M.Sheppard, she asked for a letter outlining the situation with respect to TRSD operations in regard to audits, financial reviews and annual reports. R.Jacques provided that letter which was sent on 1 February.
A letter in response received on February 2nd..
Report on meeting with the Director, Gila Co. Div. of Elections R.Jacques
At Ms. Sheppard's suggestion, Mr. Jacques met with Mr. Mariscal He indicated the Elections office needs updated information on Board members. Mr. Jacques agreed to provide this information by the end of February.
- Possible Limited Financial Review of TRSD - for discussion and possible action
Possible Audit Firm--Laura Randol who performed the Audit for the United Fund of Globe-Miami has offered to meet with TRSD to determine their need. M.Buzan will set up a meeting this week. R.Jacques will also attend.
- Item # 6 Status of de-annexation of Vertical Heights Atty. Harper for possible action
M.Harper reported that he needs to check on Assessors office then on to the AZ Department of Revenue to complete the process.
- Item # 7 Status of De-annexation process of Miami Gardens - discussion and possible action
Several steps need to take place to make this happen.
- Item # 8 TRSD Office Hours and staffing - for discussion and possible action
Administrative Assistant Job Description - for discussion and possible action
M.A.Moreno met with a representative of JaLin regarding their services in providing this type employee. Their rates are reasonable and JaLin handles all pre-screening and

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all payroll/IRS issues. M.A.Moreno felt a Job Description should be developed prior to looking at applicants. M.Buzan will assist with sample job descriptions.

- Item # 9 Business Cards for Board Members - for discussion and possible action M.A.Moreno moved to order 100 cards for each Board Member at a cost of \$50.00, seconded by M. Buzan and carried.
- Item # 10 R.Jacques brought up the issue of the IGA between Cobre Valley Sanitary District and Pinal Sanitary District dated 6/20/2011 -noting language in Paragraph (A) Duration, (D) Termination and (G) Extension of Duration/Renewal - for discussion and possible action- M.Harper will review and bring back to the next meeting.
- Item # 11 Payment of Bills:
Ted Thayer submitted a bill in the amount of \$50.00 for website services for the month of January. Approved for payment by motion of M.A.Moreno, seconded by D. Buzan. IBEW submitted Invoice # 18 for use of the Hall on February 8, 2021 in the amount of \$ 75.00 Approved for payment by motion of M.A.Moreno, seconded by D.Buzan. Samuel Accounting submitted a bill in the amount of \$457.20 for services in the month of January. Approved for payment by motion of M.A.Moreno, seconded by D.Buzan.
- Item # 12 Call to the Public -
F.Barcon - He is in support of the need for this infrastructure. His concern is the change in the Median Household Income affected by the areas being taken out through de-annexation.
He also wants answers to questions regarding the second opinion that speaks to the 3rd treatment plant .

Harley Farester cited statutes that obligate de-annexed areas for assessments made prior to the de-annexation. M.Harper offered to meet with Mr. Farester on this issue individually.
- Item # 13 Update list of addresses - Miami manager, Joanne Zache, Tim Stratton and H. Farester were all added to the contact list.
- Item # 14 Set time, date, location for the next meeting - March 8, 2021 5:15 al IBEW
- Item # 15 M.A.Moreno moved the Board recess to Executive session for legal advice and reconvene at the close of the Executive Session, seconded by R.Jacques and carried at 6:02 p.m.
- item # 16 **Announcements** - R.Jacques spoke with T.Humphrey regarding a work session with the County, their staff, our attorney and engineer, possibly in April.
- Item # 17 Current Events Presentation -A brief summary oral presentation of Current Events by a Board member. The Arizona Open Meeting Law specifies that the Board may not discuss or take action on any matter mentioned during this presentation, unless the specific matter is properly notified for legal action.

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Item # 18 Schedule any Topic or Issue - a report by Attorney Harper on the IGA between Cobre Valley and Pinal Sanitary District will be added to the Agenda for the next meeting.

Item # 19 M.A.Moreno moved the meeting adjourn at 6:30 p.m., seconded byD.Buzan and carried