

TRI-CITY REGIONAL SANITARY DISTRICT
REGULAR MEETING MINUTES
January 25, 2021

The meeting was called to order by Secretary Moreno at 5:36 p.m.

PRESENT: M.A.Moreno, D.Buzan, M.Buzan (by phone), R.Jacques, S.Palmer, M.Harper, Attorney for the District, T.Stratton, Bond Counsel Representative

Public Present: M.Gaudet, Miami Town Manager, H.Farester, in person and F.Barcon via Zoom

- Item # 1. Motion to appoint R.Jacques for the term ending December 2023 was made by M.A. Moreno. seconded by M.Buzan and carried.
- Item # 2 M.A.Moreno administered the Oath of Office to R.Jacques -
- Item # 3. Motion was made to appoint R.Jacques President Pro-Tem was made by M.A.Moreno, seconded by S.Palmer and carried.
- Item # 4 Minutes of October 25, 2020 and Minutes of December 14, 2020 were deferred to the next meeting due to the fact that they were identified as occurring in 2021 on the Agenda.
- Item # 5 Financial Reports - Gila County reported a balance of \$300,362.38 in the District account as of December 31, 2020
R. Jacques reported on his meeting with the County Finance Director regarding annual reports , audits and financial reviews. The District is not subject to audit or review until we are in business.
R.Jacques reported on his meeting with K.Samuel, District Accountant requesting a line item budget/expenditure spread sheet. She was able to provide a report through December.
- Item # 6 Status of de-annexation of Vertical Heights - M.Harper met with Mr.Clemmens and received electronic files. Mr. Harper, understood that the de-annexation had been approved; he will follow up with the Dept. of Revenue
- Item # 7 Status of de-annexation process of Miami Gardens - M.Harper received information from Mr.Clemmens. The Board hasn't taken action to establish the exact boundaries
- Item # 8 TRSD Office Hours and Staffing - M.A.Moreno noted that she would like to see the TRSD office staffed at least 2 afternoons each week. It was suggested that that individual could also attend meetings and take notes. M.A.Moreno offered to make some contacts and bring information to the Board at the next meeting. R.Jacques moved to authorized M.A.Moreno to pursue this effort, seconded by D.Buzan and carried.
- Item # 9 Election of Board President -M.A.Moreno moved to elect Robert Jacques as President of the TRSDBoard, seconded by M.Buzan and carried unanimously.
- Item # 10 R.Jacques suggested that Business Cards for Board Members would be advantageous when meeting with interested entities. (M.Buzan phone dropped her call) - M.A.

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Moreno moved that R.Jacques explore business cards for Board Members and bring the information to the next meeting, seconded by S.Palmer and carried 4/0.

- Item # 11 Engagement of Kiersten A. Murphy of Henze, Cook, Murphy for special Legal Services to the District - M.Harper has found an attorney who can assist with issues relative to contracts and procurement issues. M.A.Moreno moved to accept the agreement and authorized President Jacques to sign the agreement, seconded by S.Palmer and carried 4/0
- Item # 12 Payment of Bills:
U.S.P.S. Box 2198 for 1 year, \$120.00. Approved for payment by S.Palmer, seconded by R.Jacques.
T.Thayer submitted a bill in the amount of \$50.00 for Website services for the month of December. Approved for payment by motion of S.Palmer, seconded by M.A.Moreno.
IBEW submitted Invoices # 16 and #17 in the amount of \$75.00 each for use of the Hall on January 11 and January 25, 2021. Approved for payment by motion of M.A.Moreno, seconded by S.Palmer.
M. Harper, Esq. submitted a bill in the amount of \$2,055.64 for services through December, 2020. Approved for payment by motion of M.A.Moreno, seconded by R.Jacques.
R.Jacques submitted a detailed request for reimbursement in the amount of \$287.15 for meetings in October and November. Approved for payment by motion of S.Palmer, seconded by M.A.Moreno.
- Item # 13 Call to the Public - H.Farester commented on the Vertical Heights de-annexation and the potential Miami Gardens issue with respect to any assessments prior to those actions.
- Item # 14 Update List of addresses for e-mail notification of meetings and agendas - T.Stratton of GustRosenfeld and M.Gaudet , Miami Town Manager have been added
- Item # 15 Next meeting - February 8, 2021 5:15 p.m. Approved, as previously established by the Board for the 2nd Mondays by motion of R.Jacques, seconded by S.Palmer.
- Item # 16 M.A.Moreno moved the Board recess to Executive Session at 6:20 p.m. and reconvene in regular session at the conclusion, seconded by R.Jacques._
S.Palmer moved to reconvene in regular session, seconded by R.Jacques and carried.
- Item # 18 Regular meeting re-convened at 6:58 p.m.
- Item # 19 Meeting adjourned at 6:59 p.m. by motion of S.Palmer, seconded by R.Jacques and carried.