

TRI-CITY REGIONAL SANITARY DISTRICT

MEETING MINUTES

October 16, 2013

Secretary Moreno convened the meeting at 5:21 p.m.

PRESENT: K. Kenney, M. Malkovich, M.A.Moreno, Atty. W. Clemmens and R. Hadley, Legal Assistant. Also present, M. Krebs, PACE Engineering Services, J. Garrett, Gila County, J. Zache, Ted Thayer, Webmaster & K.Samuel, Accountant, President Zache joined the meeting at 6:03 p.m.

- Item # 1. **Minutes of September 30, 2013** Approved by motion of K. Kenney ,seconded by M. Malkovich.
- Item # 2. Update on TRSD DMA status - Prior Districts were DMAs, Atty. Clemmens - Opinion letter will go out in the a.m. - his opinion is that the prior DMA remains valid since the merger was valid.
- Item # 3. **Financial Report** – Balance of **\$94,810** as of 9/30/13. K. Samuel provided a spread sheet comparing budget to expenses by category, a profit/loss statement of current month and year to date and a Balance sheet. She is verifying the status of IRS required reports. She will be bringing W-9 forms for all contractors in order to prepare Form 1099 and questioned, since the District is a subdivision of the County, what other IRS filings are required. M.A.Moreno will check with F.Rosenfeld. Attorney Clemmens noted that Arizona Law requires an audited financial statement for the District. Motion to accept the reports was made by M.Malkovich, seconded by K.Kenney and carried.
- Item # 4. **Update on selection of an accounting firm to prepare an audited financial statement for TRSD:** K. Samuel presented the names of John Naylor, Mesa and Henry & Horne in Mesa. M. Malkovich stated that he would check on the firm the Tri-City Fire District is using.
- Item # 5. **Status of Proposed Legislation** revising the repayment period on government loans from 25 to 40 years: L. Valdez has set appointments with Senator Brewer and Representatives Pratt and Shope on October 22. M.A.Moreno is planning to attend.
- Item # 6. **Update on status of the revisions to the PER prepared by PACE:** PACE is anticipating having the amended PER to USDA by the end of month, anticipating a meeting with them 2 - 3 weeks after. Nancy Veres is replacing Joel Trachtenberg who is retiring. Motion was made by MAM that K. Kenney pursue discussion with Capstone mining regarding treatment plant placement and utilization of effluent, seconded by M. Malkovich, approved.
- Item # 7. **Update on methods to improve public information:** Website will include draft minutes, materials from the powerpoint, dates of next meeting. K. Kenney will provide an article for the papers.
- Item # 8. Report on meeting held with Bob Gould, Gila Co. Community Development Director on Oct. 11, 2013 concerning review by Gila Co. of all projects located within the boundaries of TRSD: County agreed that any projects involving property within the District verify that the District has been contacted and has approved. Recommendation to send a letter acknowledging the positive nature of the meeting and identifying the specific needs of the District was made as a motion by M.Malkovich, seconded by K. Kenney and carried.
- Item # 9. **Report on request by Cobre Valley Commercial Center** for connection re wastewater treatment - results of project review including report on recent meeting held with Andy Weiner of Weiner Development: M. Krebs and Attorney Clemmens met with developer. District was asking for upgrades which the developer states he is unable to afford. Attorney Clemmens will have to modify the agreement to note that the Business and its lines are in the District but the developer may contract with the Town of Miami until such time as the district is able to serve their needs. Motion in support of such an agreement was made by M.Malkovich, seconded by K.Kenney and carried.
- President Zache joined the meeting and assumed the Chair.
- Item # 10. **Report on recent meeting and request by representatives of Circle K Corporation** re wastewater treatment, use of Gila County Industrial Development Authority as a source of funds: Town of Miami agreed to accept their wastewater but Circle K would have to pay for the line to the Town of Miami's main, estimated at \$250,000. Circle K has asked the District to support its application to the Gila Co.

TRI-CITY REGIONAL SANITARY DISTRICT

MEETING MINUTES

October 16, 2013

IDA for funds to accomplish this. Motion to support Circle K's application to the District for wastewater treatment via agreement with the District and, further, to support their application to the Gila Co. IDA for funding for installation of the line was made by M.A.Moreno, seconded by B.Zache and carried.

- Item # 11 **Report on request by BHPBilliton** for wastewater treatment for Bechtel Tract - The engineer for Hilgart-Wilson has been asked for information on line placement and sizing. He has yet to reply.
- Item # 12. Update list of addressees for e-mail notices of meetings and agendas: Ted Thayer, Don McDaniel, Bob Gould, Steve Stratton
- Item # 13 Payment of Bills:
Attorney Clemmens submitted a bill in the amount of \$2,175.00. Following review M.A.Moreno moved payment, seconded by M.Malkovich and carried.
Ted Thayer submitted a bill for website development in the amount of \$197.67. Following review, M. Malkovich moved payment, seconded by K.Kenney and carried.
PACE submitted a bill in the amount of \$7,829.29 for work outlined in the WIFA Grant. Following review M.Malkovich moved payment, seconded by K. Kenney and carried.
- Item # 14. Next meeting: Monday, October 28, 2013, 5:15 p.m. The Board will meet in regular session.
- Item # 15. Call to the Public - No comments
- Item # 16 President Zache adjourned the meeting at 7:19 p.m.